

# BOARD OF SUPERVISORS

## Brown County



305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600  
PHONE (920) 448-4015 FAX (920) 448-6221

### PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair  
Mike Fleck, Vice Chair  
Dan Haefs, Dave Kaster, Norb Dantine

### **PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

**Monday, August 30, 2010**  
**Approx. 6:30 p.m. (To follow Land Con mtg.)**  
**Room 161, Ag & Extension Center**  
**1150 Bellevue Street**

**\*\* Please Note Time \*\***

- I. Call Meeting to Order.
  - II. Approve/Modify Agenda.
  - III. Approve/Modify Minutes of the July 26, 2010.
1. Review minutes of:
    - a. Planning Commission Board of Directors (July 7, 2010).
    - b. Planning Commission Board of Directors Chapter 21 Subdivisions Ordinance Revision Subcommittee (June 17, 2010).

### **Communications**

2. Communication from Supervisor DeWane re: To look at capping Renard Island with clay through grant options, if available. *Held for one month.*
3. Communication from Supervisor Vander Leest re: Request to review signage at the Hazelwood Lane/Wood Lane intersection and to waive the requirements to allow the City of Green Bay to install crosswalks at the intersection to improve safety for residents. *Held for one month.*

### **Highway**

4. Budget to Actual- July 2010.
- #4a. Discussion re: the Possibility of installing speed bumps on Manitowoc Road.
5. Ordinance re: Dealing with Revision of Speed Zone on County Highway T Town of Eaton, Brown County, State of Wisconsin.
6. Final Design and Measurements of Highway GV with possible action.
7. Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray).
8. Director's Report.

### **Highway/Planning Commission**

9. CTH GV reconstruction project study final report. *(Referred back to committee by Brown County Board on July 21, 2010).*

### **Planning and Land Services**

**Land Information** – No Agenda Items.

### **Planning Commission**

10. Bay-Lake Regional Planning Commission Update.
11. Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray).
12. Budget Status Financial Report for July, 2010.

### **Property Listing**

- 13. Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray).
- 14. Budget Status Financial Report for July, 2010.

### **Zoning**

- 15. Request from James Healy for review of shoreland permit fee.
- 16. Budget Adjustment Request (#10-86): Increase in expenses with offsetting increase in revenue.
- 17. Budget Status Financial Report for July, 2010.
- 18. Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray).

### **Port & Solid Waste**

- 19. Grant Application Review (#10-20): Wisconsin Clean Sweep 2011: Supplement contract to PCI for HHW disposal fees (approximately \$98,000 per year).
- 20. Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray).

### **Register of Deeds**

- 21. Budget Status Financial Report for July, 2010.
- 22. Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray).
- 23. Budget Adjustment Request (#10-80): Increase in expenses with offsetting increase in revenue.

### **UW-Extension**

- 24. Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray).
- #24a Budget Status Financial Report for July, 2010.

### **Airport**

- 25. Budget Status Financial Report for July, 2010.
- 26. Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray).
- 27. Director's Report.
- 28. **Closed Session:** Pursuant to Wis. Stat. 19.85(1)(e) for purposes of conducting other specified public business, i.e. contractual negotiation whenever competitive or bargaining reasons require a closed session (Airport Vendor).

### **Other**

- 29. Audit of bills.
- 30. Such other matters as authorized by law.

Bernie Erickson, Chair

### **Attachments**

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Word97/agendas/plandev/August30\_2010.

**MINUTES**  
**BROWN COUNTY PLANNING COMMISSION**  
**BOARD OF DIRECTORS**  
**Wednesday, July 7, 2010**  
**Green Bay Metro Transportation Center**  
**901 University Avenue, Commission Room**  
**Green Bay, WI 54302**  
**6:30 p.m.**

**ROLL CALL:**

Paul Blindauer	<u>X</u>	Dotty Juengst	<u>X</u>
James Botz	<u>X</u>	Dave Kaster	<u>X</u>
Keith Chambers	<u>Exc</u>	Pat Kolarik	<u>X</u>
William Clancy	<u>Abs</u>	Patrick Moynihan, Jr.	<u>X</u>
Norbert Dantine, Jr.	<u>X</u>	Ken Pabich	<u>Exc</u>
Ron DeGrand	<u>Exc</u>	Gary Pahl	<u>X</u>
Bernie Erickson	<u>Exc</u>	Mike Soletski	<u>Exc</u>
Mike Fleck	<u>Abs</u>	Alan Swatloski	<u>Abs</u>
Steve Grenier	<u>X</u>	Mark Tumpach	<u>X</u>
Mark Handeland	<u>X</u>	Jerry Vandersteen	<u>X</u>
Greg Henning	<u>X</u>	Tim VandeWettering	<u>X</u>
Phil Hilgenberg	<u>Exc</u>	Dave Wiese	<u>X</u>

**Others Present:** Cole Runge and Peter Schleinz of the Brown County Planning Commission staff, Scott Brosteau, and Dennis Reim.

N. Dantine called the meeting to order at 6:30 p.m.

C. Runge was introduced as the Interim Director attending in place of C. Lamine, who was attending another meeting.

1. Approval of the minutes of the May 5, 2010, regular meeting of the Brown County Planning Commission Board of Directors.

P. Kolarik stated that she left the meeting early, but left a note that expressed her vote to support withdrawing from the Bay-Lake Regional Planning Commission in 2011. She asked that her name be included with the names in the first motion under that agenda item, in the second from last paragraph on page 6 of the minutes. The paragraph was revised to include the following: *("\* Prior to P. Kolarik leaving the meeting, she had provided C. Lamine a note expressing her vote of support to withdraw from Bay-Lake Regional Planning Commission in 2011.)"*

A motion was made by S. Grenier, seconded by J. Vandersteen, to approve the minutes of the May 5, 2010, regular meeting of the Brown County Planning Commission Board of Directors with the above-referenced amendment. Motion carried.

2. Receive and place on file the minutes from the following meetings:
  - a. Chapter 21 Subdivisions Ordinance Revision Subcommittee (May 27, 2010, and draft minutes from June 17, 2010).
  - b. Transportation Subcommittee (May 10, 2010, and draft minutes from June 21, 2010).

A motion was made by P. Moynihan, Jr., seconded by D. Wiese, to receive and place on file the minutes of the Chapter 21 Subdivisions Ordinance Revision Subcommittee (May 27, 2010, and draft minutes from June 17, 2010) and the Transportation Subcommittee (May 10, 2010, and draft minutes from June 21, 2010). Motion carried.

3. **Public Hearing:** Sewer service area (SSA) amendment proposing the addition of 78.46 acres of SSA to the existing SSA in the Town of Ledgeview. (SSA 2010-02 LED)

P. Schleinz opened the hearing at 6:36 p.m. and summarized the proposed amendment near CTH R in the Town of Ledgeview.

P. Schleinz asked three times if anyone wished to speak. Hearing none, the public hearing was closed at 6:38 p.m.

4. **Public Hearing:** 2010 Public Participation Plan Update for the Green Bay Metropolitan Planning Organization (MPO).

C. Runge opened the hearing at 6:38 p.m. and stated that federal law requires all MPOs to have an approved Public Participation Plan and that a public comment period and hearing be held.

C. Runge asked three times if anyone wished to speak. Hearing none, the public hearing was closed at 6:39 p.m.

5. SSA amendment proposing the addition of 78.46 acres of SSA to the existing SSA in the Town of Ledgeview. (SSA 2010-02 LED)

P. Schleinz summarized the Town of Ledgeview amendment. P. Schleinz stated that the area is adjacent to CTH R. The petition is in a location adjacent to an amendment that the Board reviewed in December of 2009. The subject area was not included because the town did not have surplus sewer service acreage available; however, the town now has sufficient acreage available for sewer service area expansion. Nearby property owners wished to connect to the recently constructed sewer line. If the amendment is approved as is, the town would have 85.21 acres available to further expand the sewer service area.

A motion was made by D. Juengst, seconded by M. Handeland, to approve the SSA amendment proposing the addition of 78.46 acres of SSA to the existing SSA in the Town of Ledgeview (SSA 2010-02 LED) with the condition as outlined in the staff report. Motion carried.

6. Discussion and action regarding the 2010 Public Participation Plan Update for the Green Bay MPO.

C. Runge stated that a 45-day public comment period and public hearing were held. No comments were received during the 45-day comment period or public hearing.

C. Runge stated that the plan contains two major changes:

1. Under the Transportation Improvement Program (TIP), an administrative modification process has been added. This will allow staff to make minor changes to TIP project listings (schedule, funding, funding source, project scope) that do not meet the level of changes identified under minor or major TIP amendments.
2. Also under the TIP and other documents, the public review period for amendments is recommended to be changed from 30 days to 15 days. This would allow for greater flexibility with meeting scheduling and is consistent with the review period that WisDOT uses for STIP amendments.

C. Runge stated the Transportation Subcommittee of the Brown County Planning Commission met on June 21 and recommended approval of the Public Participation Plan.

J. Vandersteen asked about related costs.

C. Runge responded that if a project cost change was insignificant, it would be addressed administratively by staff and reported to the Brown County Planning Commission Board of Directors. If the change was major, it would be brought before the Board for approval.

D. Juengst suggested assigning the cost to a percentage so if a project cost increased by a certain percentage, staff would know when the project should be returned to the Brown County Planning Commission Board of Directors for review. D. Juengst suggested 3 percent.

C. Runge clarified that there were changes in costs, and there were also changes in project scope. C. Runge used page 10 of the TIP as an example where a review period changed and stated that this was addressed in the major and minor amendment process, but the Brown County Planning Commission Board of Directors could add a condition if it wishes.

N. Dantinne, Jr., stated that if a timeframe changed, it may be minor, but it could be important to a municipality.

C. Runge stated that when a timeframe changed, staff would certainly let a municipality know.

D. Juengst stated 3 percent over the original amount would be appropriate. Then the action or change could come back before the Brown County Planning Commission Board of Directors without slowing the approval process.

C. Runge suggested approving the document with a condition that administrative modifications be approved by the Brown County Planning Commission Board of Directors if costs increased by more than 3 percent.

A motion was made by D. Juengst, seconded by J. Vandersteen, to approve the MPO's updated Public Participation Plan (PPP) with the condition that administrative modifications be approved by the Brown County Planning Commission Board of Directors if costs increased by more than 3 percent.

N. Dantinne asked if there was any further discussion.

J. Botz felt that 3 percent was too small of a number and questioned what size the projects would be.

C. Runge responded that the projects could range from a couple of hundred thousand to millions of dollars.

J. Botz asked for clarification regarding if the 3 percent related to the total project cost or just the federal share.

C. Runge discussed the guidelines for major TIP amendments that are in the MPO Public Participation Plan.

D. Wiese asked for an example of a minor amendment.

C. Runge offered an example where a project is added to an existing TIP project category like the Highway Safety Improvement Program. Since the category already exists in the TIP, a major amendment would not be necessary. However, a minor amendment would be completed and approved by the BCPC Board of Directors because it is a new project being added to the TIP.

P. Blindauer stated that he agreed with J. Botz's statement that 3 percent seems small. Perhaps a higher number such as 5 percent would be more appropriate.

D. Juengst and J. Vandersteen both stated that they were agreeable to the revision to the original motion.

The motion, originally made by D. Juengst, seconded by J. Vandersteen, was amended to approve the MPO's updated Public Participation Plan (PPP) with the condition that administrative modifications be approved by the Brown County Planning Commission Board of Directors if the cost of a project increases by 5 percent or more. Motion carried.

7. Subdivisions Ordinance variance to Section 21.63 proposing to allow reduced street frontage lot width in Stone Meadows subdivision in the Village of Howard. (VAR 2010-01 HOW)

P. Schleinzi summarized the variance request, which reflected a planned unit development and subdivision that was approved by the Village of Howard in 2009 and 2010. The variance proposal requested that the street frontage width for nine lots to be reduced from 70 feet to 62 feet along Prairie Falcon Trail in a subdivision plat titled "Stone Meadows." The site is part of a mixed use development with existing attached homes to the south, apartments to the north, and the subject lots being detached single-family housing. Lots to the south are already smaller in width than the proposed variance.

N. Dantinne, Jr., asked about lot sizes and hardship.

D. Wiese, as the BCPC Board representative of the Village of Howard, stated that the site is planned for this type of development with narrow lots and a mixed-use development. Adjacent lots have smaller lots with existing attached housing. The location provides a transition between the attached housing and the apartments.

P. Blindauer asked D. Wiese if the lots along Cardinal Lane were developed.

D. Wiese responded that some of the lots were new and most were developed.

P. Blindauer asked D. Wiese if he felt that pressure for small lots at the subject location would lead to pressure for small lots elsewhere in the village.

D. Wiese responded that the village already was experiencing a trend to make smaller lots. It appeared to be what people were looking for. The village was also reviewing its ordinances to allow smaller lots for other projects.

G. Pahl asked if they were expecting smaller homes to be developed there and if side yard setbacks would be problematic with the lots.

D. Wiese stated that smaller homes were expected in the subject area between the attached housing and the apartments. Side yard setbacks would apply, which typically is eight feet.

M. Tumpach stated he wouldn't vote in support of the petition due to lot size. He had friends in Howard who were concerned about small lots.

D. Kaster and P. Kolarik stated they would not support the petition because the report was not specific enough. The lot size was on the appendix graphic but not referenced in the report.

A motion was made by G. Pahl, seconded by J. Botz, to approve the Subdivisions Ordinance variance to Section 21.63 to allow reduced street frontage lot width to 62 feet for lots 3-11 in the Stone Meadows subdivision in the Village of Howard (VAR 2010-01 HOW). Motion carried on a vote of 12-3 with M. Tumpach, D. Kaster, and P. Kolarik voting no.

8. Director's report.

a. Update regarding 2011 funding for Bay-Lake Regional Planning Commission.

C. Runge stated that the Planning, Development, and Transportation Committee met on June 1 and recommended to the Brown County Board of Supervisors to withdraw from the Bay-Lake Regional Planning Commission (BLRPC). The Brown County Board of Supervisors met on June 16 and voted 25-1 to withdraw from the BLRPC. The County Board suggested that the Planning Commission attempt to work out a lower membership fee with BLRPC for services. C. Runge referenced the letter in the packet.

C. Runge described a proposal that C. Lamine provided to BLRPC where Brown County would pay \$45,000 in 2011 and the other member counties would pay at least \$20,000 in 2011. Brown County would still be paying more than the other counties, but some counties would pay more than they have in the past to make up what is lost from Brown County and to better reflect the services they receive from BLRPC.

M. Tumpach asked if Brown County is receiving even \$45,000 worth of services from BLRPC.

C. Runge responded that there are services that have been requested of BLRPC that have not been completed as of this meeting.

- b. Wisconsin Working Lands Initiative meeting with the Department of Agriculture, Trade, and Consumer Protection.

C. Runge stated that A. Schuette will be hosting a meeting in which Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP) staff will be on hand to answer questions regarding the Working Lands Initiative. DATCP staff was expected to discuss what constituted a certifiable map. The meeting will be held on Wednesday, July 14, 2010, from 7:00 p.m. – 8:30 p.m., at the Wrightstown High School auditorium.

C. Runge referenced a letter sent to planning staff from DATCP regarding certifiable maps, and noted that A. Schuette has made several phone calls and sent many email messages to DATCP over the past several months to try to obtain a clear interpretation. After not receiving a clear interpretation, staff asked DATCP come to Brown County to talk directly to concerned individuals. Everyone was encouraged to attend.

N. Dantine, Jr., discussed agricultural land and how the Working Lands Initiative could block future plans for land.

J. Vandersteen stated that the state wanted the map to follow municipal comprehensive plans, and the concept was a driver to make money for the state.

C. Runge mentioned that the state does not appear to understand how to effectively implement the new law in counties (like Brown County) that do not have countywide zoning.

G. Pahl referenced concerns about farmland that has environmentally sensitive areas. The presence of ESAs could leave only small areas of farmable land that will not generate large enough credits for property owners to want to be in the program.

P. Kolarik asked why the Rockland map was recently rejected by DATCP.

N. Dantine referenced that the map may have been designed in a 'swiss cheese' pattern where areas of farmland were left out of the program.

C. Runge stated that A. Schuette, to date, has not been able to obtain a clear answer regarding criteria for certifiable maps from DATCP.

D. Juengst stated that DATCP seemed to be willing to reject maps but does not want to identify how to make maps approvable.

M. Handeland asked if the state can force the county to enforce the program.

C. Runge stated that this and the other questions asked tonight would be great questions to ask at the July 14 meeting with DATCP. Everyone, including interested individuals, affected farmers, planning commissions and committees, staff and elected officials are encouraged to attend.

N. Dantine, Jr., stated he went to two meetings where DATCP was present. It seemed that at each meeting, when a direct question was asked, DATCP's response



was that the next meeting would address the topic but the next meeting did not. He hoped that this would not happen again at the July 14 meeting.

9. Brown County Planning Commission staff updates on work activities during the months of May and June 2010.

P. Blindauer acknowledged and praised the work that planning staff, particularly A. Schuette, did on the updated shoreline and waterfront plan which could be completed by the end of the year. P. Blindauer also praised A. Schuette for his work on the EPA Brownfield Grant.

***(A copy of the staff updates on work activities will be attached only to the minutes provided to the County Board office.)***

10. Other matters.

None.

11. Adjourn.

A motion was made by G. Pahl, seconded by J. Vandersteen, to adjourn. Motion carried.

The meeting adjourned at 7:23 p.m.

**STAFF REPORT  
TO THE  
BROWN COUNTY PLANNING COMMISSION  
July 7, 2010**

**May and June 2010 Staff Activity Reports**

---

**The recent major planning activities of Chuck Lamine, Planning Director:**

- Coordinated and attended the May Brown County Planning Commission Board of Directors meeting.
- Completed the Brown County Sheriff's Department Facility Analysis Report comparing five locations for a new Sheriff's Department facility for the Facility Master Plan Subcommittee.
- Attended the May and June Lean Steering Committee meetings.
- Coordinated with Advance for the Brown County Economic Development Revolving Loan program.
- Completed Wisconsin Department of Commerce Economic Development Grant Completion Reports.
- Attended the May and June meetings of the Environmental Impact Statement (EIS) Lead Agencies meeting.
- Facilitated and attended several meetings of the Facility Master Plan Committee including a tour of existing Sheriff's facilities and the former S & L building.
- Worked on developing a Request for Offers document for the old MHC building.
- Met with a private developer regarding possible redevelopment of the old MHC building.
- Met with an individual interested in developing a veteran's homeless shelter in Brown County at the old MHC building.
- Attended the May and June meetings of the Chapter 21 Subdivisions Ordinance Revision Subcommittee.
- Prepared for and presented an update to the Brown County Energy Oversight Committee regarding renewable energy projects and updates regarding the Energy Efficiency Conservation Block Grant (EECBG) projects funding \$620,000 in renewable energy projects for Brown County.
- Prepared a request to fill the vacant Secretary III position and presented the request to the County Executive and the Brown County Board.
- Prepared a resolution for withdrawal from the Bay-Lake Regional Planning Commission.
- Attended the June Brown County Board meeting to address the withdrawal from the Bay-Lake Regional Planning Commission.
- Met with the Senior Planner and Facility Director on several occasions regarding implementation of the EECBG projects over the next year.
- Attended and chaired a meeting of the Energy Subcommittee for the Brown County 25 x 25 Energy Independence Plan.
- Attended several meetings of the Energy Community Education Subcommittee for the Brown County 25 x 25 Energy Independence Plan.
- Attended the May and June meetings of the Planning, Development, and Transportation Committee to discuss the Environmental Assessment for the County Highway EA and I-43 connection.
- Chaired the May Land Information Committee meeting.
- Met with the County Executive and staff to discuss development of a Regional Transportation Authority.

- Worked with Planning and Land Services (PALS) Department staff on developing a Strengths, Weaknesses, Opportunities, and Threats (SWOT) report for the 2011 budget.
- Discussed the Brown County Sheriff's Department Facility Analysis Report with Supervisor Buckley.
- Met with a reporter regarding plans for the old MHC building.
- Met with various Brown County staff regarding the options for the room tax.
- Met with Professor Jon Norman of Loyola University regarding his economic development research comparing Brown County to other areas nationally.
- Reviewed applications and interviewed applicants for two summer internships in the PALS Department.
- Met with Register of Deeds staff regarding using increased revenue from recording fees to offset Property Listing staff costs.
- Met with Ellen Sorensen, new Director of Administration, to discuss PALS Department issues.
- Facilitated several PALS manager and Planning staff meetings.
- Attended the public information meeting for the southern bridge and arterial environmental impact statement.
- Met with PALS staff and Information Services staff to discuss future technology needs.
- Reviewed and assisted with development of draft chapters of the waterfront plan.
- Met with the Principal Planner to listen to individual concerns regarding the southern bridge and arterial environmental impact statement.
- Met with new Human Resources Analyst to discuss PALS Department personnel issues.
- Attended meetings of the Health and Human Services Committee and the Planning, Development, and Transportation Committee regarding the Invenergy Wind Energy project.
- Assisted with drafting a resolution regarding potential groundwater contamination associated with wind turbine projects due to karst features.
- Presented at the May and June meetings of the Planning, Development, and Transportation Committee regarding the CTH GV project.
- Participated in a GIS assessment of the PALS Department.
- Met with Brown County Executive, Brown County Facility & Park Management, and Brown County Port and Solid Waste staff to discuss EECBG projects on May 27.
- Reviewed draft state wind turbine siting standards.

**The recent major planning activities of Cole Runge, Principal Transportation Planner:**

- Developed a PowerPoint presentation that summarizes the four EIS alternatives that are recommended for further study by the EIS Lead Agencies and the federal Interstate Access Justification Report (IAJR) requirements. Also developed a postcard that was mailed to more than 2,500 property owners along and near the possible project corridors to inform them of an upcoming public information meeting. After the postcard was distributed, I answered several questions from property owners and others, facilitated the public information meeting, and answered additional questions from the public after the meeting. Approximately 400 people attended the public information meeting.
- Facilitated two EIS Lead Agencies meetings with representatives of WisDOT and the Federal Highway Administration (FHWA).
- Wrote a Safe Routes to School (SRTS) infrastructure grant application for the Town of Ledgeview. Also wrote a SRTS planning grant application for the Village of Allouez.

- Continued to revise the MPO Long-Range Transportation Plan's Financial Capacity and Future Transportation System sections for the update that must be completed by November of 2010. Also began developing the plan's Performance Measures section.
- Participated in the second local officials meeting for the STH 29/CTH EA Connectivity Study with representatives of Ledgeview, Bellevue, Brown County Highway, WisDOT, and a consulting firm.
- Developed a CTH GV Study progress report for the May meeting of the Brown County Board's Planning, Development, and Transportation Committee. Also developed the study's final report for the committee's June meeting.
- Finalized the MPO's draft Public Participation Plan Update.
- Reviewed the final draft chapter of De Pere's Downtown Master Plan and submitted comments to De Pere staff.
- Participated in two meetings of the Northeast Regional Transportation Demand Model Technical Advisory Committee.
- Participated in a Wisconsin Traffic Records Assessment Study interview that was conducted by representatives of WisDOT and the University of Wisconsin's Traffic Operations and Safety Laboratory.
- Developed additional diagrams for pedestrian and bicycling improvements at and near Valley View Elementary School in Ashwaubenon.
- Worked with the Transportation Planner I to rate the pavement condition of street and highway projects that were submitted for inclusion in the Transportation Improvement Program (TIP). This information was used to rank projects that are eligible for Surface Transportation Program (STP) funds.
- Organized and developed the agendas for two BCPC Transportation Subcommittee meetings. Also presented information about the MPO's Long-Range Transportation Plan Update, the Public Participation Plan Update, and other topics.
- Facilitated a meeting with representatives of De Pere, Ledgeview, Bellevue, and the Brown County Highway Department to discuss pedestrian and bicycle facility options for CTH GV.
- Facilitated a meeting with representatives of Bellevue, Ledgeview, the Brown County Highway Department, and WisDOT to discuss issues associated with the STH 29/CTH EA Connectivity Study. Also developed a staff report to the BC Board's Planning, Development, and Transportation Committee that summarizes the meeting results.
- Participated in two meetings with representatives of Howard, WisDOT, the Brown County Highway Department, and a consulting firm to discuss landscaping options along the STH 29 portion of the US 41 reconstruction project.
- Participated in GIS assessment and SWOT sessions with other PALS division managers.
- Prepared for and facilitated a mid-year MPO performance meeting with representatives of WisDOT and FHWA. Also conducted a tour of metropolitan area transportation projects for the WisDOT and FHWA representatives.
- Participated in an MPO Directors meeting in Madison.
- Participated in two Green Bay Transit Commission meetings.

**The recent major planning activities of Aaron Schuette, Senior Planner:**

- Completed writing the Public Access Chapter and maps of the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Plan.
- Prepared land use maps for inclusion in the waterfront plan.
- Prepared an agenda, memo, draft chapters 1-4, and draft minutes for the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Plan Steering Committee meeting to be held on July 7.

- Began preparing the Waterfront Community Best Practices and Case Studies Chapter of the waterfront plan.
- Met with City of Green Bay staff and Green Bay Port Director to discuss waterfront plan on May 5.
- Met with a UWGB student and Oneida Planning staff member regarding the waterfront plan on May 14.
- Met with a representative of UWGB's Learning in Retirement program on May 24 to discuss a potential waterfront presentation.
- Participated in a conference call with other Wisconsin Energy Efficiency and Conservation Block Grant (EECBG) recipients on May 19.
- Met with Brown County Executive, Brown County Facilities, and Brown County Port and Solid Waste staff to discuss EECBG projects on May 27.
- Participated in a webinar on June 9 regarding the Buy American requirements of the EECBG.
- Participated in a webinar on June 10 regarding the Davis-Bacon wage requirements of the EECBG.
- Prepared and submitted State Historical Society review materials for Way-Morr Park and East Landfill EECBG projects.
- Prepared and submitted WDNR Bureau of Endangered Resources review materials for Way-Morr Park and East Landfill EECBG projects.
- Prepared and submitted State Historical Society review materials for Brown County Fairgrounds EECBG projects.
- Attended the Brown County Planning Commission Board of Directors meeting on the evening of May 6 to present the Village of Pulaski application for Brownfield Assessment funds.
- Participated in a conference call with the Village of Allouez, AECOM, and WDNR regarding the former Village Hall site.
- Provided information to the Brown County Treasurer regarding availability of brownfield grant funds for use on Brown County owned properties obtained through foreclosure.
- Participated in Phase I environmental site assessment with AECOM and Pulaski Village President on the former Karcz property on June 25.
- Coordinated and administered the U.S. EPA brownfield grant.
- Met with representatives of the Village of Hobart to discuss the Wisconsin Working Lands Initiative on May 4.
- Attended and presented at a Town of Eaton meeting on the evening of May 12 to discuss the Wisconsin Working Lands Initiative.
- Attended and presented at a Town of Humboldt meeting on the evening of May 12 to discuss the Wisconsin Working Lands Initiative.
- Attended and presented at a Town of Pittsfield meeting on the evening of May 19 to discuss the Wisconsin Working Lands Initiative.
- Presented the Wisconsin Working Lands Initiative and its impact on land divisions to the Chapter 21 Subdivisions Ordinance Revision Subcommittee at their meeting on May 27.
- Attended and presented at a Village of Wrightstown meeting on the evening of June 1 to discuss the Wisconsin Working Lands Initiative.
- Attended and presented at a Town of Wrightstown meeting on the evening of June 7 to discuss the Wisconsin Working Lands Initiative.
- Attended and presented at a Town of Holland meeting on the evening of June 7 to discuss the Wisconsin Working Lands Initiative.

- Attended and presented at a Town of Morrison meeting on the evening of June 17 to discuss the Wisconsin Working Lands Initiative.
- Coordinated a meeting with Department of Agriculture, Trade, and Consumer Protection (DATCP) staff on the Wisconsin Working Lands Initiative, which will be held on July 14 at the Wrightstown High School auditorium.
- Prepared a detailed memo to the local communities regarding the timelines and requirements of the Wisconsin Working Lands Initiative.
- Prepared a series of communications with DATCP to determine how DATCP decides whether or not a draft farmland preservation map meets their standards.
- Prepared a listing of Exclusive Agriculture zoned parcels for the Village of Wrightstown.
- Received a total of 36 phone calls from property owners and local officials during May and June dealing with the Wisconsin Working Lands Initiative.
- Met with the City of De Pere Planning Director on May 18 to discuss the De Pere Comprehensive Plan Update adoption process.
- Presented the draft City of De Pere Comprehensive Plan Update to the De Pere Planning Commission on the evening of June 28.
- Met with the Howard-Suamico Safe Routes to School Committee to discuss potential 2010 infrastructure grant projects.
- Prepared a student address map for the Village of Wrightstown safe routes to school grant application.
- Performed a USGS depth to groundwater well check on June 18.
- Participated in centralized grant training from Department of Administration staff on June 9.
- Researched and coordinated with the U.S. Department of Housing and Urban Development regarding Brown County eligibility for CDBG formula grants.
- Reviewed draft state wind turbine siting standards.
- Provided information to the Town of Morrison regarding sign regulations.
- Performed a site visit in the Village of Suamico regarding a complaint of filling in a wetland.
- Developed a proposal to the Village of Bellevue to update their comprehensive plan.

**The recent major planning activities of Peter Schlein, Senior Planner:**

- Began review of 20 new certified survey maps (CSMs). Completed review of 24 CSMs and two preliminary or final plats. Completed county review of five City of Green Bay and City of De Pere CSMs and plats.
- Responded to two public and private Water Quality Letter requests.
- Completed one sewer service area (SSA) amendment.
- Completed a Town of Ledgeview SSA amendment petition related to the addition of 78.46 acres of SSA, mostly for residential use, adjacent to recently constructed sewer and water lines along CTH R (Main Street).
- Developed solutions for environmentally sensitive area (ESA) issues in the Village of Bellevue where an amendment was approved in 2005 for commercial use near CTH XX and CTH O. A proposed building site desires the addition of fill within an ESA setback, which is typically not allowed. The 2005 amendment allowed fill to be added if it was for the purpose of creating a specified floodway. Fill may not have been put in place, and new FEMA maps do not identify the floodway in the location of the proposed amendment, triggering the need for a Letter of Map Amendment.
- Discussed ESAs and a conservancy in the Village of Suamico for an addition to the Urban Edge development on CTH M. The ESA was a re-creation of a relocated ESA, and due to

being a special case conservancy wetland construction project, had no setback requirements.

- Met with developers regarding property in the Town of Ledgeview along CTH G and CTH GV. The developer wants to propose apartments near a subdivision and wetland area. The developer needed confirmation that the proposed development and land disturbing activities would be outside of an established ESA and ESA buffer.
- Attended a National Counties Association sponsored webinar titled "Investing in County Greenways to Revitalize Local Communities" on May 27.
- Received and processed paperwork for an agreement related to a \$40,000 grant for the Wisconsin Department of Natural Resources (WDNR) Areawide Water Quality Management Program.
- Assembled MS4 maps, documents, training materials, and arranged for GPS usage to facilitate the year 2010 field screening process. This is a coordinated effort among Planning Commission, Highway Department, and the Health Department. Approximately 114 site visits will be performed in 2010 during dry weather events, storm weather events, and snow melt events.
- Incorporated assumed EPA MS4 permit requirements into the year 2010 field screening in order to save process revision time in the future.
- Began the development of a storm water management program that addresses the requirements of both the EPA MS4 permit and the WDNR MS4 permit requirements.
- Submitted comments to the EPA regarding the final draft MS4 permit.
- Presented a refresher training session with Planning Commission and Highway Department staff regarding the field screening process and new steps. The refresher course was used to retain quality control when gathering data and water samples.
- Reviewed meeting minutes included with June 1 monthly Fox Wolf Watershed Alliance meeting as a member of the Board of Directors.
- Attended May 10 quarterly NEWSC meeting as county representative of organization.
- Attended May 13 monthly Illicit Discharge Committee meeting as county representative of NEWSC organization.
- Attended June 7 monthly Information & Education Committee meeting as county representative of NEWSC organization.
- Attended the June 8 session of centralized grant training given by Department of Administration staff.
- Provided planning services and ESA related duties including advice to inquiries related to potential major and minor ESA amendments, identification of ESA violations, and assisting the public regarding "what is allowed and restricted" within an ESA buffer.
- Provided assistance and information to the general public, surveyors, and local units of government regarding various land divisions, potential developments, and general questions pertaining to the subdivision ordinance and general planning concepts via phone conversations and meetings.

**The recent major planning activities of Lisa Conard, Transportation Planner I:**

- Continued writing the *Draft 2011-2015 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area*. The TIP is a five-year program of highway transit, elderly and disabled, and transportation enhancement projects. Worked with WisDOT staff to establish up-to-date funding balances/entitlements for STP-Urban funds.
- Using the software ArcMap, added and edited sidewalk, crosswalk, and trail information in the Brown County geodatabase.

- Began work on the Green Bay Metro 2<sup>nd</sup> quarter route review. All of Metro's full service fixed routes will be examined.
- Began preparing a handbook entitled *Statewide Multimodal Improvement Program (SMIP) including the Transportation Enhancements (TE) Program and the Bicycle and Pedestrian Facilities Program (BPPF) - Program Description and Guidelines* – for 2011, 2012, & 2013/14 for future distribution to the BCPC Board of Directors. Reviewed program application guidelines prepared by WisDOT.
- Researched and collected transportation related data for inclusion in the MPO's Long-Range Transportation Plan.
- Submitted five 2010-2014 TIP administrative modifications to WisDOT.
- Submitted *Amendment #1 to the 2008 Coordinated Public Transit-Human Services Transportation Plan for Brown County, Wisconsin* to WisDOT.
- Met with WisDOT, Metro, and Valley Transit staff to discuss the process and funding level needed for an independent validation study for the proposed commuter bus service between Green Bay and Appleton. The State of Wisconsin has determined that a validation study is needed prior to any federal or state funds being awarded to operate the service. It was determined that the concept plan already developed by BCPC, Metro, and Downtown Green Bay Inc. staff will reduce the cost of the validation study by \$35,000.
- Wrote *Planning and Program of Projects* section of the upcoming Federal Transit Administration Triennial Review (audit) on behalf of Metro staff.
- Researched and provided information to Metro staff regarding Americans with Disabilities Act (ADA) regulations as it relates to the upcoming Triennial Review.
- Participated in the *GFI Genfare* data training session for the new farebox system installed on Green Bay Metro buses. The new system will allow for advanced data collection and analysis. Metro was awarded ARRA (stimulus) funds to purchase the system.
- Attended several meetings to discuss future transportation project funding issues/options as it relates to the lack of Regional Transit Authority enabling legislation for the Green Bay area. This has and will continue to have a significant impact on the level of service provided by the Green Bay Metro system.
- Consulted and/or provided information to Metro staff regarding various service, compliance, and/or other issues.
- Attended summit entitled *A Bend in the Road: Exploring Transportation Options in Brown County* sponsored by the United Way, UW-Green Bay, and the Bay Area Community Council on May 21.
- Presented two items to the BCPC Board of Directors the evening of May 5. Recorded and prepared minutes.
- Attended the BCPC Transportation Subcommittee meetings on May 10 and June 21. Recorded and prepared minutes.
- Attended the Green Bay Transit Commission meetings on May 19 and June 16.

**The recent major planning activities of Jeff DuMez, GIS/Land Records Coordinator:**

- Set up GIS system for Land Conservation grant project; trained Land Conservation staff on data entry; coordinated with Information Services to upgrade GIS software.
- Coordinated and attended a Land Information Office (LIO) Committee meeting.
- Coordinated and attended a local GIS Coordinator meeting.
- Continued work on the new 2010-2015 Land Records Modernization 5-year Plan; held needs assessment meetings with various departments.



- Continued to improve the County's new web mapping site (additional map layers, created access to survey tie sheets, added transit layers and bus stops, and created a "direct connect" link for external ArcMap and AutoCAD users).
- Provided monthly GIS data refreshes to E-911 to be used for the Computer Aided Dispatch system.
- Coordinated with Public Safety on cell tower location coordinates.
- Continued to coordinate with Public Safety and FoxComm to transition the GIS data upload process to the Oneida Tribe for the 911 geo data refresh; provided the Oneida Police Department with the required data on at least two occasions (May and June).
- Continued to coordinate the aerial photo and LiDAR elevation mapping projects, contracts, and grants.
- Provided additional GIS data for the Highway 41-43 interchange for VandeWaale Associates for the USH 41 upgrade project.
- Assisted the Austin Straubel Public Safety Department with more maps for the airport response areas.
- Updated a custom radio interoperability study map for Public Safety.
- Updated the outdoor warning siren GIS layer and map for Emergency Management.
- Provided several mailing address lists to towns looking to notify constituents of the Working Lands Initiative and zoning changes.
- Assisted various parties with GIS data related to wind turbine projects in southern Brown County (geology karst, microwave paths, topography, existing infrastructure).
- Provided addressing data to the New Franken Fire Department.
- Provided land records data to the Wisconsin Department of Revenue.
- Assisted the planners with various projects including setting up interns and the MS4 project.
- Updated the Town of Lawrence zoning map.
- Applied for a \$300 training and education grant.
- Coordinated with Information Services on new GIS server configurations.
- Re-designed the supervisory and voting ward database in preparation for redistricting and to enable the public to query their voting ward, polling place, and supervisor name on the county's new web mapping site.
- Assisted the Port Director with GIS data, easements, and historical maps pertaining to the Cat Island chain.
- Assisted the Sheriff's Department "Corona" group by creating reporting zones in the GIS and sending our GIS police beats, streets, and addressing to Corona for use in their mapping application.
- Assisted the Sheriff's Department on some addressing and street naming issues.
- Created maps and assisted the Planning Director on the Sheriff's Department Facility Analysis Report.
- Created new business/industrial park GIS layer and map of Brown County for the Chamber of Commerce.
- Continued to work on finishing the 2010 plat book.
- Provided regular updates to GIS datasets to several municipalities (Suamico, Bellevue, and continued to support those with direct-connect into our GIS server such as Green Bay, Ashwaubenon, De Pere, Howard).
- Provided data and maps to Infiniti Real Estate Appraisal.
- Provided GIS data to Robert E Lee & Associates, Miron Construction, Donahue, US Department of Agriculture, Mead & Hunt, YMCA, Mau & Associates, Green Bay Press-Gazette, Integrys, WisDOT, and Motquin & Associates.
- Created custom maps for the US Postal Service.

- Created custom map for the District Attorney.
- Gave presentations on our new web mapping site to the Planning Commission and at the administrative employees meeting.
- Assisted many other people with miscellaneous service and data requests.
- Attended staff meetings as needed including SWOT, grant administration, and Information Services.
- Continued serving on the Wisconsin Land Information Officers Network (LION) by participating in conference calls to work with legislative issues.

**The recent major planning activities of Dan Teaters, Planner I (GIS/Transportation):**

- Continued work on the Land Use Inventory 2010.
- Continued updating the Brown County Bicycle and Pedestrian Plan by creating new maps, updating the written document with new information, and by researching other bicycle plans from around the country.
- Continued maintenance of the Google Transit data. Included were updates to multiple routes, shape points, and time points. I also updated the bus stop data to include roughly 100 new pictures of bus stops as well as more up-to-date information about those bus stops that are used by Google Transit users.
- Assisted Green Bay Metro with the set up of their new bus route program provided by Trapeze. I provided the necessary shape files to the Trapeze employees.
- Assisted the Principal Planner with producing several maps for use in a school study for the Village of Allouez.
- Created several maps for the EIS final four alternatives analyzing parcels, land use, natural features, right-of-way, and several other items. The findings were reported to the Principal Planner for use in further presentations.
- In coordination with the Senior Planner and GIS/Land Records Coordinator, updated the data files for the ongoing field screening of the MS4 project. Created new maps for the Highway Department for use in the field during testing.
- Assisted the GIS/Land Records Coordinator in setting up the interns on their workstations including providing access to the necessary programs to complete their tasks.
- In coordination with the Principal Planner, produced two maps for the Safe Routes to School application for the Town of Ledgeview.
- Assisted the Planning Director with creating maps for the Brown County Sheriff's Department Facility Analysis Report.
- Assisted the Principal Planner in updating and printing new maps for the EIS project.
- Assigned four new addresses.
- Met with the Assistant Park Director to discuss the development of a countywide snowmobile map.
- Assisted with the application review and interviewing of four applicants for the two internship positions offered by the Planning and Land Services Department.
- Updated the De Pere bike and pedestrian maps for the Principal Planner.
- Participated in staff meetings held every other Thursday morning.
- Participated in a meeting with the Highway Department to go over the use of the GPS for the MS4 project.
- Met with Cathy Putman to review map making for a "food study project."
- Attended a trail seminar in Appleton that included three workshops.
- Attended the Summit 8 (transportation) meeting with the Transportation Planner I.

**MINUTES  
BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS  
CHAPTER 21 SUBDIVISIONS ORDINANCE REVISION SUBCOMMITTEE**

**Thursday, June 17, 2010  
Northern Building  
305 E. Walnut St., Room 200  
Green Bay, WI  
3:00 p.m.**

**ROLL CALL:**

Bill Bosiacki	<u>X</u>	Dennis Reim	<u>X</u>
Graham Callis	<u>X</u>	Peter Schleinz	<u>X</u>
David Chrouser	<u>X</u>	Michael Soletski	<u>Exc</u>
Norbert Dantine, Jr.	<u>X</u>	Michael Vande Hei	<u>X</u>
Pat Ford	<u>X</u>	Andrew Vissers	<u>Exc</u>
Pat Kaster	<u>Exc</u>	Jim Wallen	<u>Exc</u>
Chuck Lamine	<u>X</u>		

**OTHERS PRESENT:** Paul Kosmoski

The meeting was called to order by D. Reim at 3:05 p.m.

1. Approval of the May 27, 2010, Chapter 21 Subdivisions Ordinance Revision Subcommittee meeting minutes.

A motion was made by P. Ford, seconded by C. Lamine, to approve the minutes. Motion carried.

2. Discussion regarding utility easements for power companies with guest, John Luetscher, Brown County Corporation Counsel.

Mr. Luetscher did not attend the meeting. With extra time to review questions, he will be better able to answer questions related to the topic as it relates to the Subdivisions Ordinance. The subcommittee continued to the next agenda item.

3. Review and action regarding Subdivisions Ordinance section 21.32.
  - a. Land Suitability (s. 21.32).

P. Schleinz briefly described lands unsuitable for building, using part of the attachment from last month's meeting for the discussion. The subcommittee discussed issues related to when a steep slope is land unsuitable for building and when a steep slope is an ESA, as well as other items in the draft section. The meeting focus was for edits to the 'Land Suitability' section of the ordinance. No new rules were being created; the section simply had a list added to help provide a sample of situations when defining lands unsuitable for building. All items on the list have been used for years by staff when reviewing plats and CSMs.

A subdivision plat titled Fox Shores Estates was used as an example to demonstrate when a steep slope may be determined lands unsuitable for building.

B. Bosiacki discussed past issues and problems regarding houses sliding or falling from steep slopes in Brown County with the subcommittee. This triggered subcommittee discussion regarding agenda item 3b with item 3a.

The subcommittee discussed the minimum requirements of the geotechnical study, the fact that studies were used in the recent past, and how studies would be enforced. Adding geotechnical study text to the ordinance would establish uniform minimum expected criteria for such a document that all users can understand if they wish to take advantage of the option.

The subcommittee clarified that a geotechnical study was not always required at the time of platting, as was the case with the Fox Shores Estates plat. Each lot had buildable space on that plat, but if an owner or developer wanted to build into or modify the slope, then the study would need to be submitted for filing.

In some cases, if there may be no buildable space to start with due to a non-ESA steep slopes exceeding 20 percent, then a geotechnical study may be desired by the developer at the time of platting in order to identify lots have sufficient buildable space. Otherwise, buildable space could not be established to identify lots, rather than outlots.

The cost of geotechnical studies was discussed. Likewise, the ability to identify additional buildable space was discussed. In the past, a steep slope was identified as ESA or land unsuitable for building and there was little or no option to build. The geotechnical study is a tool that offers the developer the flexibility to identify more buildable space when an area is designed properly for the conditions of the area.

D. Reim questioned the need for so many criteria in the study and suggested that the criteria be generic. The subcommittee discussed the study criteria, recognizing the benefits of spelling out specific needs. The subcommittee recognized that many of the items would very likely be found in a geotechnical study already. The subcommittee agreed to further discuss the intent of the geotechnical study at the next meeting.

A motion was made by D. Chrouser, seconded by B. Bosiacki, to describe the intent of the geotechnical study at the next meeting. Motion carried.

b. Geotechnical Study (continuation from February 25, 2010, meeting).

Agenda item 3b was discussed with item 3a. Refer to that section of the minutes for item 3b.

4. Discussion regarding environmentally sensitive areas.

P. Schleinz and the subcommittee members began a short discussion as a reminder to themselves that environmentally sensitive areas (ESAs) were not created with Chapter 21. The sewage plan, various NR codes, the shoreland ordinance, as well as certain federal, state, and local regulations may trigger the need to know where ESAs are located. Thus, the subcommittee would want to keep two things in mind when advancing to the ESA section of the ordinance next month: 1) Eliminating section 21.33 does not eliminate the existence of ESAs, and 2) Changing section 21.33 does not change specific ESA requirements. Changes to section 21.33 would have to be coordinated with revisions to other documents and plans.

The subcommittee discussed who the ESAs benefit when shown, including developers and buyers who may want to know what and where they can build on a piece of property. The information helps surveyors create sufficiently sized and shaped lots. The information also helps people selling property to know that they are selling lots with enough buildable space for a buyer's needs. The information helps inspectors that issue building permits so inappropriate approvals are minimized. Knowledge about the location of ESAs prevents violations with various agencies.

C. Lamine expressed that he would not support the elimination of ESAs on plats and CSMs, and he could not carry that type of recommendation to the Planning Commission Board of Directors.

D. Reim asked why ESAs were so important in Brown County.

C. Lamine responded that the area had impaired waters listed by the Clean Water Act and G. Callis responded that the lower Fox River was identified as an area of concern in the Great Lakes. Both topics, impaired waters and areas of concern, were referenced in the sewage plan.

A brief discussion continued regarding ESAs in preparation for the next meeting.

5. Other matters.

None.

6. Confirm upcoming meeting scheduled for July 29, 2010, at 3:00 p.m.

The upcoming pre-scheduled meeting date was not discussed.

7. Adjourn.

The meeting adjourned at 4:36 p.m.

Brown County Highway  
Budget to Actual State Billing  
2010

Maintenance	Description	January	February	March	April	May	June	July	August	September	October	November	December	Total	Contract	Remaining	% Used
0005-01-40	Admin Non Patrol Supervision	-	-	472.29	131,495.92	-	-	1,499.61	-	-	-	-	-	133,467.82	165,000.00	32,432.18	80.45%
0005-01-01	Roadway Asphalt Maintenance	4,103.87	4,358.11	1,962.16	1,411.42	1,150.68	1,721.00	14,461.93	-	-	-	-	-	29,169.17	161,000.00	131,930.83	18.11%
0005-01-03	Roadway Concrete Maintenance	8,835.82	17,511.41	8,675.15	14,524.79	12,097.67	10,599.84	6,774.58	-	-	-	-	-	79,019.26	212,000.00	133,280.74	37.22%
0005-01-04	Roadway Concrete Maintenance-I43	1,139.39	3,978.04	1,832.66	971.93	1,214.23	1,057.65	1,142.45	-	-	-	-	-	11,396.35	95,000.00	83,663.65	11.93%
0005-01-05	Roadway Shoulder Maintenance	-	-	-	21,268.72	6,526.69	3,094.80	1,071.25	-	-	-	-	-	31,961.46	30,000.00	(1,961.46)	106.50%
0005-01-06	Roadway Shoulder Maintenance-I43	-	-	-	1,000.88	-	-	-	-	-	-	-	-	1,000.88	5,000.00	3,999.12	20.02%
0005-01-31	Roadway Facility Maintenance	3,482.94	11,791.33	1,334.61	10,572.20	22,386.07	22,759.97	2,022.60	-	-	-	-	-	74,349.72	107,000.00	32,650.28	69.49%
0005-01-32	Roadway Facility Maintenance-I43	1,251.04	4,207.57	1,746.72	2,799.87	1,412.37	4,776.32	2,321.29	-	-	-	-	-	18,515.18	40,000.00	21,484.82	46.29%
0005-01-33	Roadside Vegetation	11,946.27	17,047.52	50,087.65	67,282.27	25,652.02	36,979.32	45,807.35	-	-	-	-	-	254,802.40	219,300.00	(35,502.40)	118.19%
0005-01-34	Roadside Vegetation-I43	3,760.35	3,163.46	1,737.54	2,833.02	8,194.33	3,821.59	13,488.20	-	-	-	-	-	68,988.49	79,800.00	20,811.51	73.92%
0005-01-07	Roadway Routine Misc.	-	863.59	2,785.63	13,438.90	4,805.99	3,852.30	3,099.94	-	-	-	-	-	28,837.35	97,600.00	68,962.65	29.49%
0005-01-11	Routine Maintenance-I43	-	165,468.95	78,111.82	34,247.80	2,729.63	151.48	-	-	-	-	-	-	10,861.03	76,600.00	65,718.97	14.21%
0005-01-12	Winter Maintenance-I43	28,318.62	50,968.53	18,478.76	4,677.42	-	-	-	-	-	-	-	-	454,696.34	1,145,000.00	690,363.66	39.71%
0005-01-21	Routine Bridge	255.40	430.28	255.40	2,060.40	2,011.01	394.72	3,055.02	-	-	-	-	-	8,462.23	111,000.00	102,537.77	7.62%
0005-01-22	Routine Bridge-I43	458.86	297.70	255.40	5,789.25	191.55	221.57	496.17	-	-	-	-	-	7,718.50	55,000.00	47,281.50	14.03%
0005-01-24	Bridge Lift	-	565.23	3,033.93	15,692.57	1,892.48	22,922.70	18,889.95	-	-	-	-	-	62,996.86	31,200.00	(31,796.86)	201.91%
0005-01-41	Admin Patrol Supervision	10,643.98	10,527.23	10,722.35	16,129.62	10,048.08	10,051.35	8,483.31	-	-	-	-	-	76,605.52	127,100.00	50,494.48	60.27%
0005-01-51	Local/DePere/Alouez/Asn/Mason	253.14	28.47	328.03	4,967.18	53.36	533.53	918.06	-	-	-	-	-	7,081.77	29,400.00	22,318.23	24.08%
0005-01-51	Sign Repairs	375.54	299.56	1,057.61	422.05	347.07	-	87.39	-	-	-	-	-	2,589.22	28,000.00	25,410.78	8.93%
0005-01-62	Sign Repairs-I43	-	163.97	-	163.97	-	-	-	-	-	-	-	-	327.94	6,000.00	5,672.06	5.47%
		248,749.48	291,680.95	183,346.59	377,619.47	103,738.99	125,886.82	124,178.92	-	-	-	-	-	1,455,180.82	3,080,100.00	1,624,919.18	47.24%
* Includes 3 payperiods																	
0005-08-20	Traffic Signing	110.73	830.83	-	1,108.16	-	2,723.03	1,443.54	-	-	-	-	-	6,216.29	-	(6,216.29)	-
0005-08-10	Pavement Marking	-	-	-	-	-	-	29,584.72	-	-	-	-	-	29,584.72	-	(29,584.72)	-
0031-01-31	Kewaunee County-Culvert Steaming	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0038-01-51	Marquette Bridge	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0005-83-81	Security Fence	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0015-01-24	Door County	-	-	2,292.85	-	-	-	-	-	-	-	-	-	-	-	-	-
0015-01-03	Door County	-	-	-	-	3,749.22	-	-	-	-	-	-	-	2,292.85	-	(2,292.85)	-
0005-83-14	Asphaltic repair	-	-	-	-	-	-	-	-	-	-	-	-	3,749.22	-	(3,749.22)	-
0070-01-11	Winnepago Co-Haul Salt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0044-83-11	Outagamie Bridge Decks	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0005-08-25		110.73	830.83	2,292.85	1,108.16	3,749.22	3,155.17	31,634.70	-	-	-	-	-	42,881.66	-	(42,881.66)	-
		248,860.21	292,491.78	185,639.44	378,727.63	107,488.21	129,041.99	155,813.22	-	-	-	-	-	1,498,062.48	3,080,100.00	1,582,037.52	-

Construction	Description	January	February	March	April	May	June	July	August	September	October	November	December	Total	Contract	Remaining	% Used
0077-03-00	Misc Damage Claims	38,037.42	43,048.82	55,338.46	26,335.60	24,915.72	14,851.59	17,330.31	-	-	-	-	-	219,857.92	-	-	-
0077-03-33	Misc Damage Claims-I43 Fire	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1211-18-71	Shoulder Preparation	-	226.31	-	-	-	-	-	-	-	-	-	-	226.31	5,000.00	4,773.69	9.53%
4075-32-60	Creek Filling-STH 96	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1150-42-60	Bird Netting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0015-01-24	Door County Lift Bridge	-	418.03	-	-	719.02	-	-	-	-	-	-	-	1,137.05	-	-	-
0072-40-36	29-Traffic Control	-	-	-	38.30	1,251.77	-	-	-	-	-	-	-	1,290.07	-	-	-
0092-43-03		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4131-01-60		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1480-08-78		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1133-06-00		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		38,037.42	43,683.16	56,374.05	26,373.90	26,886.51	17,934.56	24,914.88	-	-	-	-	-	1,035.59	-	-	-
		286,897.63	336,184.94	242,013.49	405,101.53	134,374.72	146,976.55	180,728.10	-	-	-	-	-	1,732,276.96	-	-	-

BROWN COUNTY HIGHWAY  
BUDGET TO ACTUAL-2010  
COUNTY MAINTENANCE COSTS

CTH MAINTENANCE-2010		BUDGET TO ACTUAL-2010												Percentage of Budget	
		23-Jan-10	20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	18-Sep-10	30-Oct-10	27-Nov-10	31-Dec-10		
SUMMER															
Surface Maint	5331-100-11	40,214	108,107	222,368	401,373	443,412	471,994	480,339	-	-	-	-	-	-	64.91%
Shoulder Maint	5331-100-12	-	148	1,762	25,536	75,961	95,734	98,366	-	-	-	-	-	-	36.43%
Mowing and Brush	5331-100-13	5,962	10,449	10,607	17,685	35,382	94,435	127,450	-	-	-	-	-	-	60.69%
Guard Fence/Safety	5331-100-14	1,570	1,835	2,164	2,548	2,646	3,709	5,580	-	-	-	-	-	-	15.94%
Drain/Culverts/Brdg	5331-100-15	-	2,676	7,256	17,252	37,046	51,184	73,619	-	-	-	-	-	-	24.54%
Trash Pickup	5331-100-16	273	652	14,673	61,971	88,360	107,651	124,351	-	-	-	-	-	-	41.45%
Total		48,019	123,867	258,830	526,365	682,807	824,707	909,705	-	-	-	-	-	-	49.04%
WINTER															
Drift Prevention	5331-200-21	961	1,945	7,520	20,696	20,696	20,696	20,696	-	-	-	-	-	-	18.81%
Storage	5331-200-22	20,000	20,000	20,000	20,000	20,000	20,000	20,000	-	-	-	-	-	-	100.00%
Apply Chloride	5331-200-23	41,778	139,489	142,009	148,009	148,009	148,009	148,009	-	-	-	-	-	-	38.95%
Blading & Plowing	5331-200-24	146,251	311,027	387,838	409,055	409,485	409,485	409,485	-	-	-	-	-	-	43.10%
Total		208,990	472,461	557,367	597,760	598,190	598,190	598,190	-	-	-	-	-	-	40.97%
MAINT SURFACING															
Engineering	5331-400	21,203	44,374	74,622	104,752	123,089	140,509	156,729	-	-	-	-	-	-	59.14%
Signing	5331-701	18,363	39,849	69,312	107,608	122,816	136,552	144,792	-	-	-	-	-	-	64.35%
Traffic Signal Mt	5331-702	2,678	7,882	19,895	27,952	36,583	40,371	43,993	-	-	-	-	-	-	43.99%
Pavement Marking *	5331-100-19	-	-	-	83	24,020	46,983	53,632	-	-	-	-	-	-	22.82%
Total		299,273	688,433	980,026	1,364,520	1,587,505	1,787,312	1,907,041	-	-	-	-	-	-	46.06%

\*Paint supplies for county get turned in at year end ESTIMATE

BROWN COUNTY HIGHWAY  
BUDGET TO ACTUAL-2010  
SHOP AND BUILDING COSTS

OPERATION OF SHOP-2010

	BUDGET	23-Jan-10	20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	18-Sep-10	30-Oct-10	27-Nov-10	31-Dec-10	Percentage of Budget
5323-300 Indirect Labor	240,000	15,562	33,078	52,586	86,270	104,545	121,188	137,914	-	-	-	-	-	57.46%
5323-301 Training	10,000	-	-	72	3,671	3,682	3,682	5,237	-	-	-	-	-	52.37%
5323-302 Shop Supplies	94,000	664	9,858	15,452	23,924	31,100	35,557	40,295	-	-	-	-	-	42.87%
5323-303 Shop Tools	21,000	-	1,675	4,321	8,419	9,020	9,863	9,863	-	-	-	-	-	46.97%
5323-304 Tool Allow	15,000	4,426	4,426	4,806	5,588	6,830	7,645	8,067	-	-	-	-	-	53.78%
5323-305 First Aid/Safety	18,000	-	126	1,447	1,756	2,930	4,268	4,566	-	-	-	-	-	25.37%
5323-307 Maint Shop Equip	10,000	273	1,457	2,821	3,595	4,383	4,678	5,537	-	-	-	-	-	55.37%
5323-310 Telephone	7,000	13	115	659	1,652	2,187	2,700	2,787	-	-	-	-	-	39.81%
Service Truck	55,000	4,400	8,800	13,750	18,150	22,550	27,500	31,350	-	-	-	-	-	57.00%
Credits	(12,000)	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Depreciation	15,000	1,200	2,400	3,750	4,950	6,150	7,500	8,550	-	-	-	-	-	57.00%
Stockroom Credit	(10,000)	(2,826)	(5,494)	(6,880)	(8,910)	(9,938)	(10,758)	(13,633)	-	-	-	-	-	136.33%
Total	463,000	23,712	56,441	92,784	149,065	183,439	213,823	240,533	-	-	-	-	-	51.95%

57% X estimate

OPERATION OF BUILDINGS

5327-701 Indirect Labor	76,000	36	395	395	431	1,004	1,129	1,129	-	-	-	-	-	1.49%
5327-702 Cleanup/Lockup	60,000	2,403	4,725	7,584	14,251	18,808	22,260	26,637	-	-	-	-	-	44.40%
5327-703 Cleaning Supplies	9,500	-	-	316	1,051	1,051	1,051	2,205	-	-	-	-	-	23.21%
5327-704 Bldg Mt-Labor	90,000	7,616	18,294	29,494	36,817	39,524	43,566	50,511	-	-	-	-	-	56.12%
5327-705 Bldg Mt-Material	80,000	400	3,875	9,481	13,289	15,328	15,477	15,702	-	-	-	-	-	19.63%
5327-711 Bldg Mt-Machinery	3,000	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
5327-708 Heat	95,000	7,600	13,311	17,181	30,771	32,295	32,668	32,828	-	-	-	-	-	0.00%
5327-709 Light/Power	45,000	360	4,240	5,388	12,341	15,044	17,002	20,621	-	-	-	-	-	45.82%
5327-710 Water	9,000	720	370	731	2,060	2,581	3,123	4,569	-	-	-	-	-	50.77%
5327-712 Fire Protection	4,500	360	360	360	360	360	360	360	-	-	-	-	-	8.00%
Salt Storage Cr.	(20,000)	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Credit Building Admin	(22,000)	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Credit-State/Co	(90,000)	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Depreciation	110,000	8,800	17,600	27,500	36,300	45,100	55,000	62,700	-	-	-	-	-	57.00%
Insurance	8,000	640	1,280	2,000	2,640	3,280	4,000	4,560	-	-	-	-	-	57.00%
Admin/Eng/Traf Cr	-	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Electrician/w credit at 5327-713	(28,000)	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	60,000	2,715	4,748	6,766	9,730	10,420	10,799	11,879	-	-	-	-	-	19.80%
	518,000	31,650	69,198	107,196	160,041	184,795	206,435	233,701	-	-	-	-	-	45.12%



BROWN COUNTY HIGHWAY  
COUNTY AID BRIDGE CONSTRUCTION  
ANALYSIS FOR YEAR 2010

	Balance 1/1/2010	County Levy	District Levy	Total Available	2010 Expenditures	Balance 12/31/2010
<b>TOWN</b>						
Eaton	25,327.10	20,000.00	20,000.00	65,327.10	-	65,327.10
Glenmore	140,530.40	5,000.00	5,000.00	150,530.40	32,085.45	118,444.95
Green Bay	125,035.16	30,000.00	30,000.00	185,035.16	-	185,035.16
Holland	378,765.80	-	-	378,765.80	7,315.87	371,449.93
Humboldt	51,385.93	-	-	51,385.93	-	51,385.93
Lawrence	138,099.75	12,000.00	12,000.00	162,099.75	-	162,099.75
Ledgeview	230,927.35	-	-	230,927.35	-	230,927.35
Morrison	68,586.11	5,000.00	5,000.00	78,586.11	-	78,586.11
New Denmark	61,048.33	19,000.00	19,000.00	99,048.33	1,006.60	98,041.73
Pittsfield	245,416.74	20,000.00	20,000.00	285,416.74	-	285,416.74
Rockland	102,314.65	15,000.00	15,000.00	132,314.65	-	132,314.65
Scott	68,956.18	-	-	68,956.18	-	68,956.18
Wrightstown	676,702.39	50,000.00	50,000.00	776,702.39	-	776,702.39
<b>VILLAGE</b>						
Ashwaubenon	255,208.87	-	-	255,208.87	-	255,208.87
Bellevue	254,817.25	50,000.00	50,000.00	354,817.25	-	354,817.25
Howard	570,387.02	20,000.00	20,000.00	610,387.02	-	610,387.02
Hobart	69,712.49	15,000.00	15,000.00	99,712.49	-	99,712.49
Suamico	507,124.19	-	-	507,124.19	-	507,124.19
<b>TOTAL</b>	<b>3,970,345.71</b>	<b>261,000.00</b>	<b>261,000.00</b>	<b>4,492,345.71</b>	<b>40,407.92</b>	<b>4,451,937.79</b>

BROWN COUNTY HIGHWAY  
BUDGET TO ACTUAL-2010  
MACHINERY EXPENSE

OPERATION OF MACHINERY-2010

	BUDGET	23-Jan-10	20-Feb-10	20-Mar-10	1-May-10	29-May-10	24-Jul-10	21-Aug-10	18-Sep-10	1-Nov-10	29-Nov-10	31-Dec-10	Percentage of Budget
Gasoline	5324-10	1,674	4,191	6,534	9,330	12,233	18,120	-	-	-	-	-	69.21%
Diesel Fuel	5324-11	45,808	108,838	141,515	171,045	210,337	270,539	-	-	-	-	-	45.56%
Kerosene	5324-12	-	120	120	120	120	120	-	-	-	-	-	6.00%
Motor Oil	5324-20	1,883	2,984	4,733	8,197	10,055	10,433	-	-	-	-	-	44.60%
Grease	5324-21	373	885	1,175	1,622	1,908	1,908	-	-	-	-	-	44.96%
Anti-Freeze	5324-22	279	452	493	522	660	660	-	-	-	-	-	25.80%
Repair Labor	5324-30	52,541	119,396	177,929	257,990	311,268	366,528	-	-	-	-	-	48.74%
Repair Material	5324-40	15,525	80,249	127,142	189,518	225,452	271,016	-	-	-	-	-	54.92%
Iron	5324-41	13	406	890	1,176	1,370	1,572	-	-	-	-	-	11.08%
Equip Paint	5324-42	191	779	1,067	1,890	1,909	2,291	-	-	-	-	-	38.72%
Tire/Tubes	5324-50	4,405	8,281	9,133	16,416	18,669	25,400	-	-	-	-	-	58.67%
Batteries	5324-51	598	547	622	911	1,135	1,358	-	-	-	-	-	32.54%
Equip Rental	5324-70	-	-	-	-	-	-	-	-	-	-	-	0.00%
Overhead	5324-06	78,480	156,960	245,250	323,730	402,210	490,500	-	-	-	-	-	57.00%
Depreciation	5324-06	54,400	108,800	170,000	224,400	278,800	340,000	-	-	-	-	-	57.00%
Insurance	5324-81	3,520	7,040	-	14,520	18,040	22,000	-	-	-	-	-	57.00%
Total		259,690	599,928	886,603	1,221,387	1,494,166	1,822,445	-	-	-	-	-	51.70%

Estimate Budget Target 57%

XX Estimate

Revenue	4,070,000	275,302	695,061	888,824	1,123,179	1,393,027	1,701,245	2,027,934	-	-	-	-
Estimated Gain (Loss)		15,612	95,133	2,221	(98,208)	(101,139)	(121,200)	(76,231)	-	-	-	-

BROWN COUNTY HIGHWAY  
BUDGET TO ACTUAL-2010  
ADMIN/SUPERVISION

ADMINISTRATION/SUPERVISION 2010

BUDGET		20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	18-Sep-10	1-Nov-10	29-Nov-10	31-Dec-10	Percentage of Budget
<b>ADMINISTRATION</b>													
Office Salaries	5311-101	331,600	41,415	64,693	99,933	123,425	153,596	181,736	-	-	-	-	54.81%
Travel-Staff	5311-102	600	290	308	662	775	806	806	-	-	-	-	134.33%
Office Supplies	5311-104	6,000	-	-	175	319	1,074	1,085	-	-	-	-	18.08%
Postage	5311-106	3,000	-	-	7	7	510	510	-	-	-	-	17.00%
Machine M/Deprec	5311-107	5,000	X	1,250	1,650	2,050	2,500	2,850	-	-	-	-	57.00%
Building Exp	5311-108	15,000	X	3,750	4,950	6,150	7,500	8,550	-	-	-	-	57.00%
Publication	5311-109	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Bid Advertising	5311-110	500	-	122	217	217	217	217	-	-	-	-	43.40%
Setback Admin	5311-113	200	50	50	50	50	50	99	-	-	-	-	49.50%
Telephone	5311-105	3,000	54	291	757	988	1,227	1,296	-	-	-	-	43.20%
Data Processing	5311-111	87,609	14,017	20,584	25,955	31,663	37,487	45,980	-	-	-	-	52.48%
Indirect Cost	5311-116	105,889	8,824	17,648	35,296	44,120	53,044	61,868	-	-	-	-	58.43%
Total		558,398	67,851	108,696	169,652	209,651	257,980	304,997	-	-	-	-	54.62%
<b>SUPERVISION</b>													
Salaries/Fringe	5319-100	426,945	47,495	69,507	97,395	113,482	128,968	144,707	-	-	-	-	33.89%
Car Expense	5319-200	50,000	X	12,500	16,500	20,500	25,000	28,500	-	-	-	-	57.00%
Other Expense	5319-300	1,000	222	332	448	558	670	814	-	-	-	-	81.40%
Jury Duty	5319-500	1,000	502	502	502	502	502	502	-	-	-	-	50.20%
Training	5319-600-700	24,000	816	1,236	10,945	11,233	11,233	11,272	-	-	-	-	46.97%
Total		502,945	57,035	84,077	125,790	146,275	166,373	185,795	-	-	-	-	36.94%
<b>INTEREST/BONDS</b>													
Insurance (1)	5316-000	93,686	X	23,422	30,916	38,411	46,843	53,401	-	-	-	-	57.00%
Radio	5317-400	8,000	X	2,000	2,640	3,280	4,000	4,560	-	-	-	-	57.00%
Grand Total		1,163,029	141,184	218,195	328,998	397,617	475,196	548,753	-	-	-	-	47.18%

INSURANCE(1) AT END OF YEAR PART OF COST TRANSFERRED TO MACHINERY FUND  
X Estimated-57%

September 15, 2010

ORDINANCE DEALING WITH  
REVISION OF SPEED ZONE ON COUNTY HIGHWAY T  
TOWN OF EATON, BROWN COUNTY, STATE OF WISCONSIN

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1: A traffic and engineering investigation having been made on the following described highway, the maximum permissible speed at which vehicles may be operated on said highway, which speed herewith established as reasonable and safe pursuant to Section 349.11, Wisconsin Statutes, shall be as set forth within, and upon the erection of standard signs giving notices thereof.

Section 2: Section 340.0003, Schedule A of the Brown County Code is hereby amended as follows:

County Trunk Highway T, Town of Eaton:

Remove: Thirty-five miles per hour from its intersection with State Trunk Highway 29 in the unincorporated place known as Poland, northerly for a distance of 0.70 miles (3696 feet).

Add: Thirty-five miles per hour from its intersection with State Trunk Highway 29 in the unincorporated place known as Poland, northerly to the intersection of County Highway JJ.

Section 3: This ordinance shall take effect upon passage and publication. Adopted this 15<sup>th</sup> day of September, 2010.

Fiscal Note: Minimal financial impact

Respectfully Submitted,

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Approved by:

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Chairman

\_\_\_\_\_  
Date

BOARD OF SUPERVISORS ROLL CALL # \_\_\_\_\_

Motion made by Supervisor \_\_\_\_\_

Seconded by Supervisor \_\_\_\_\_

SUPERVISORS NAME	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDERLEEST	11			
JOHNSON	12			
DANTINNE, JR.	13			

SUPERVISORS NAME	DIST. #	AYES	NAYS	ABSTAIN
LAVIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN, JR.	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast \_\_\_\_\_

Motion: Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Tabled \_\_\_\_\_

**Final Draft Approved by County Board Attorney**



**Office of the Village Administrator**

---

2828 Allouez Avenue, Bellevue, WI 54311  
Phone: (920) 468-5225  
Fax: (920) 468-4196  
[www.villageofbellevue.org](http://www.villageofbellevue.org)

August 13, 2010

Tom Hinz, County Executive  
Brown County  
305 E. Walnut Street  
Green Bay, WI 54305

Dear Mr. Hinz:

This letter is to inform you that at the August 11, 2010 meeting, the Bellevue Village Board approved the urbanization of County Road GV (Monroe Road) to a 4-lane highway with the following conditions:

- County Highway Department agrees to a 35 mph speed limit for the section in the Village limits.
- Approval by the Village of the bicycle and pedestrian facilities.
- Approval by the Village's Public Works Department of the final road plans to ensure the safe and efficient movement of traffic.
- County Highway Department agrees to design and maintain the median in a way that ensures it functions properly and is aesthetically pleasing.

The Village is looking forward to working with the County to complete this project. If you have any questions or concerns regarding this important matter please contact this office at 468-5225.

Sincerely,

Aaron Oppenheimer  
Village Administrator

Cc: Bellevue Village Board  
Brian Lamers, Highway Commissioner ✓  
Chuck Lamine, Planning Director  
Sarah Burdette, Ledgeview Administrator

**Lamine\_CF**

**From:** Lamine\_CF  
**Sent:** Friday, August 13, 2010 4:25 PM  
**To:** 'RHeath@baylakerpc.org'  
**Cc:** 'ambmgrtn@hotmail.com'; 'billclancy1936@yahoo.com'; 'tmaxwell@new.rr.com';  
 'donmarkwardt@co.manitowoc.wi.us'; 'mhanrahan@charter.net'; 'marymeyer@ez-net.com&apos';  
 'nyang@hmongcommunity.org&apos'; 'Paulfbdc@aol.com&apos'; 'yvonvan@uplogon.com';  
 'wagnerc50@yahoo.com'; 'proceejp@co.sheboygan.wi.us'; 'rmcdonald@ci.sheboygan.wi.us';  
 'vmellon@manitowoc.org'; 'cmaxwell@placeperfectrealty.com'; 'TLOCH@greenbay.k12.wi.us';  
 'mshotz@charter.net'; 'nuinns@borderlandnet.net'; 'BRehberg@baylakerpc.org';  
 'rmalone@baylakerpc.org'; 'apierce@baylakerpc.org'; 'BRobinson@baylakerpc.org';  
 'JAgee@baylakerpc.org'; 'jschedler@baylakerpc.org'; 'Mike.Konecny@schencksc.com'; Hinz\_TJ;  
 Runge\_CM  
**Subject:** Correspondence Regarding Brown County Membership

Rich,

Your August 6, 2010 e-mail to your Planning Commissioners (below) was forwarded to my attention. I was very disappointed to read your portrayal of our recent meeting to discuss Brown County membership with the Bay Lake Regional Planning Commission (BLRPC) in 2011. I found your reference to "hostility" to be especially unfortunate not to mention inaccurate. Over the last several months we have discussed alternative funding structures and office leasing arrangements that have evidently not been satisfactory to the BLRPC. Brown County's withdrawal is primarily financial in nature but it is also based on our assessment of project performance by the BLRPC. On August 5<sup>th</sup> when I asked about progress on the Brown County Land Use Inventory you mentioned that out of frustration you instructed your staff to stop working on Brown County projects following the June, 2010 decision by the Brown County Board to withdraw. Considering Brown County's \$85,000 contribution for 2010 this statement is difficult to accept.

Brown County is simply faced with financial challenges that have forced difficult decisions on how best to use our limited financial resources. I wish the BLRPC the best in working through your financial and management challenges. Although Brown County will not be a member in 2011 we intend to continue to cooperate on regional planning issues with the BLRPC as we have with our neighbors at the East Central Wisconsin Regional Planning Commission.

*Chuck*

Chuck Lamine, AICP  
 Planning Director  
 Brown County Planning and Land Services  
 305 E. Walnut St., Room 320  
 P.O. Box 23600  
 Green Bay, WI 54305-3600

Office 920-448-6480  
 Fax 920-448-4487  
 E-mail [Lamine\\_cf@co.brown.wi.us](mailto:Lamine_cf@co.brown.wi.us)



From: [RHeath@baylakerpc.org](mailto:RHeath@baylakerpc.org)  
 To: &apos;ambmgrtn@hotmail.com&apos;; &apos;billclancy1936@yahoo.com&apos;; [tmaxwell@new.rr.com](mailto:tmaxwell@new.rr.com),

8/20/2010

donmarkwardt@co.manitowoc.wi.us, mhanrahan@charter.net, &apos;marymeyer@ez-net.com&apos;;  
 &apos;nyang@hmongcommunity.org&apos;; &apos;Paulfbdc@aol.com&apos;; yvonvan@uplogon.com,  
wagnerc50@yahoo.com, proceedjp@co.sheboygan.wi.us, rmcdonald@ci.sheboygan.wi.us, vmellon@manitowoc.org,  
cmaxwell@placeperfectrealty.com, TLOCH@greenbay.k12.wi.us, mshotz@charter.net, nuinns@borderlandnet.net  
 CC: BRehberg@baylakerpc.org, rmalone@baylakerpc.org, apierce@baylakerpc.org, BRobinson@baylakerpc.org,  
JAgee@baylakerpc.org, jschedler@baylakerpc.org, Mike.Konecny@schencksc.com  
 Sent: 8/6/2010 1:25:23 P.M. Central Daylight Time  
 Subj: Commission Financial Update-IMPORTANT

Good Afternoon:

Since we have not had a Commission meeting since July, I wanted to give a short update on the Commission's budget and activities. We have strategically managed to continue paying the bills so far. To summarize my comments below...our cash balance is running very low and that will lead to other decisions that will need to take place within the next few weeks.

- As of today, we have a total bank cash balance of \$20,358. Our receivables are \$30,519 with known bills to be paid by August 13th of \$21,600, which includes mid-month payroll. It may be necessary to take a portion of our \$50,000 line of credit next week to make payroll because it is unknown when any of the \$30,519 in outstanding payments will be received. Other larger bills looming include the August health insurance payment of \$10,000 and retirement payment of \$4,300. And then the August 30th payroll of \$14,300.
- Our cash flow is being compromised by delays in projects that are not of our making, most specifically MPO Modeling, GLRI funding, City of Sheboygan Hazard Mitigation plan funding to name a few of the larger ones.
- The total income anticipated from July's invoicing is \$27,397, which does not include EDA funding of \$15,407 received quarterly (next invoice made in October for July, August, September) or nearly \$14,000 received bi-monthly from Wisconsin Coastal Management/WDNR (next invoice made in September for July and August). July's Expenses are about \$57,000. Our non-billable costs for July was \$6,387...costs not billed to a particular project. Our goal is \$3-4,000 each month maximum.
- Our package of insurances...director's and officer's, property, auto, workers compensation, and umbrella is being reviewed by a couple of companies to see if there are any gaps in coverage and to find ways to save money. The cost for this package of coverage last year was about \$10,000 and comes up for renewal in November. Our drop in payroll from last will reduce our worker's compensation costs for this year.
- No new news to report on the Commission's lease with NeighborWorks. We have been paying 1/2 rent (\$2,104) for the months of June, July, and August to help save money. For September, we will return to the \$4,208 agreed-upon monthly rate. Staff have been asked to consolidate offices on one end of the building. We have a shredding company coming in later this month to get rid of some old unnecessary files and that will free-up some space that can be possibly sub-let to another entity. The likelihood of breaking our lease is remote due to the lack of conditions listed in it.
- New projects that will provide us funding this fall include completing the sewer service area plan for Sheboygan County (\$16,000), City of Sheboygan Hazard Plan update (\$23,000, Corridor Planning with DoT (\$?), and Shoreland Zoning updates for Manitowoc, Kewaunee, and Florence (avg. \$5,000 each).
- We are working on the following applications/proposals for 2011 projects: Regional Brownfields Grant, Florence County Hazard Mitigation Plan update, Florence County Outdoor Recreation Plan update, and Town of Stephenson Zoning Ordinance Update among others. Other ideas are welcome.

Regarding Brown County's membership for 2011--I met with Chuck Lamine and Cole Runge yesterday, and it was an uncomfortable meeting to say the least. There is no middle ground from which to work. They do not know what the Commission does or do they have a desire or need to use us. It is all about competition, and they do not want us to show that we can do what they do. I do not understand the hostility they have toward the Commission. It is very disconcerting because they cannot identify the source of that attitude. We will move on but without Brown County our regional approach is compromised and funding will be a big problem. We will be soliciting each Brown County municipality individually to see if they want to join the Commission for 2011.

I also sense a lot of hostility coming from Door County. Again, what is the origin and can we fix it?

I know this is a lot of information to digest. I am looking for answers, so everyone is welcome to contact me with solutions, ideas, or comments. Unfortunately, I do not have each Commissioner's email and that leads to gaps in knowledge amongst all of you.

Our next full Commission meeting is September 10th, so I will see you then.

8/20/2010



Have a good weekend,  
Rich

*Richard L. Heath*

Interim Executive Director  
Bay-Lake Regional Planning Commission  
441 S. Jackson Street  
Green Bay, WI 54301  
Phone: (920) 448-2820  
Fax: (920) 448-2823

Brown County  
Planning  
Budget Status Report

7/31/2010

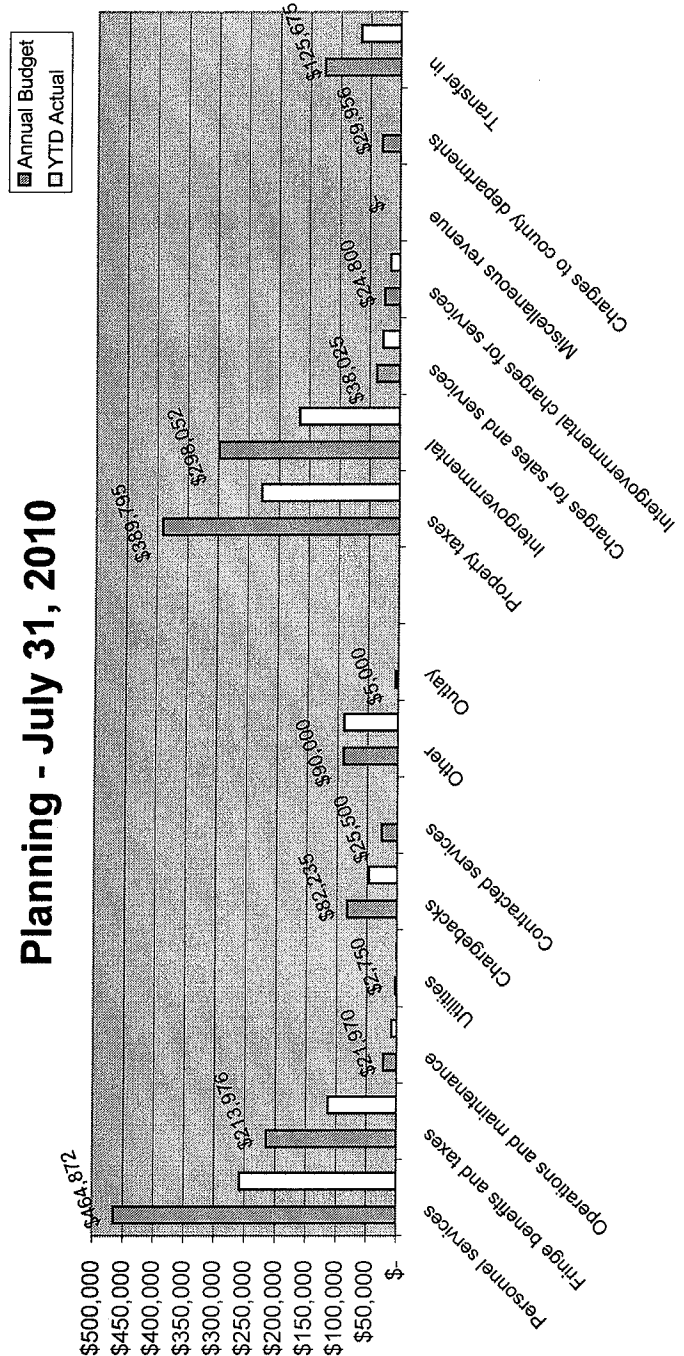
	Annual Budget	YTD Actual
Personnel services	\$ 464,872	\$ 258,253
Fringe benefits and taxes	\$ 213,976	\$ 113,210
Operations and maintenance	\$ 21,970	\$ 8,298
Utilities	\$ 2,750	\$ 373
Chargebacks	\$ 82,235	\$ 46,495
Contracted services	\$ 25,500	\$ -
Other	\$ 90,000	\$ 88,855
Outlay	\$ 5,000	\$ -
Property taxes	\$ 389,795	\$ 227,380
Intergovernmental	\$ 298,052	\$ 165,731
Charges for sales and services	\$ 38,025	\$ 27,911
Intergovernmental charges for services	\$ 24,800	\$ 15,078
Miscellaneous revenue	\$ -	\$ 32
Charges to county departments	\$ 29,956	\$ -
Transfer in	\$ 125,675	\$ 65,572

**HIGHLIGHTS:**

Expenditures: All categories are progressing as anticipated.

Revenues: All categories are at or near expectations.

**Planning - July 31, 2010**



Brown County

Property Listing

Budget Status Report

7/31/2010

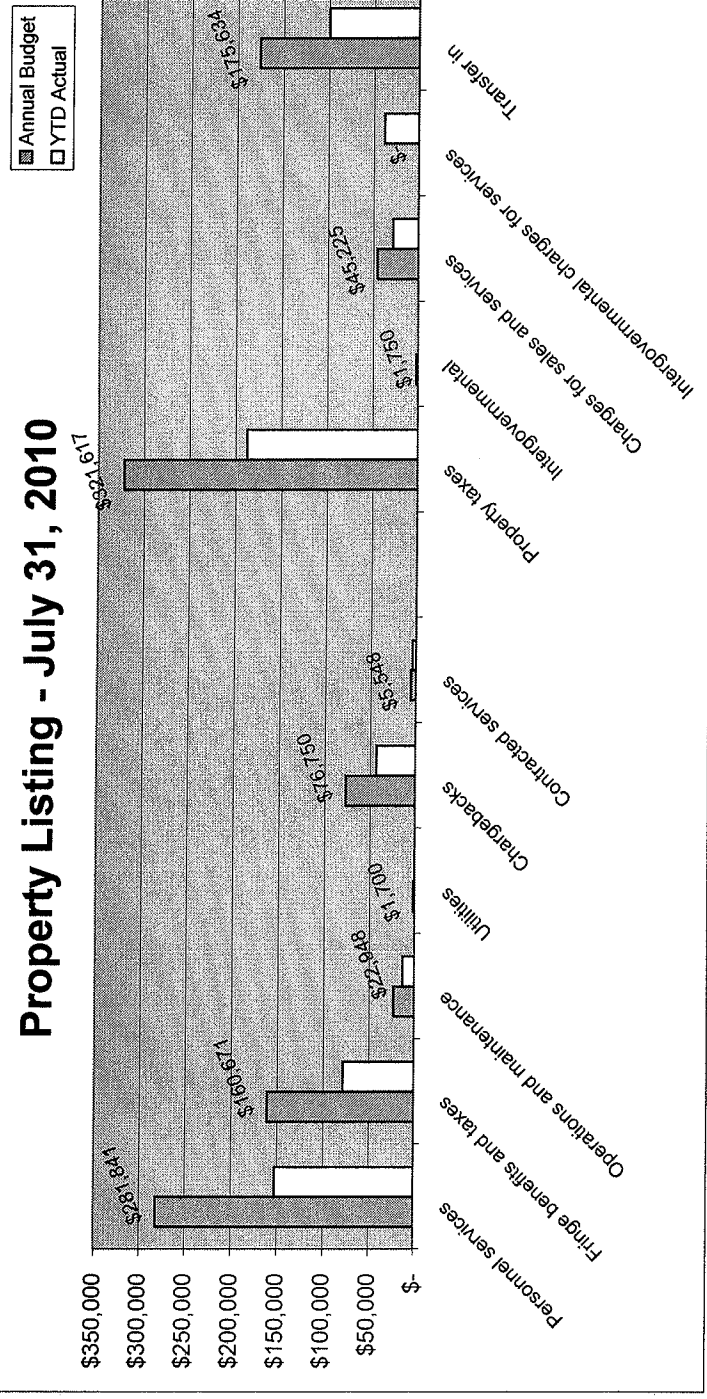
	Annual Budget	YTD Actual
Personnel services	\$ 281,841	\$ 152,342
Fringe benefits and taxes	\$ 160,671	\$ 78,625
Operations and maintenance	\$ 22,948	\$ 12,857
Utilities	\$ 1,700	\$ 458
Chargebacks	\$ 76,750	\$ 43,131
Contracted services	\$ 5,548	\$ 3,915
Property taxes	\$ 321,617	\$ 187,610
Intergovernmental	\$ 1,750	\$ -
Charges for sales and services	\$ 45,225	\$ 28,139
Intergovernmental charges for services	\$ -	\$ 38,000
Transfer in	\$ 175,634	\$ 99,192

**HIGHLIGHTS:**

Expenditures: All expenditures are within anticipated levels.

Revenues: All revenues are at or above projections.

**Property Listing - July 31, 2010**



- (7) Channels or artificial watercourses shall be constructed with side slopes of two (2) units horizontal distance to one (1) unit vertical or flatter which shall be promptly vegetated, unless bulkheads or riprap are provided.



### SHORELAND-WETLAND DISTRICT

**22.32 DESIGNATION.** This district shall include all shorelands within the jurisdiction of this ordinance which are wetlands of five acres or more as shown on the Brown County Wetlands Zoning Maps adopted by the Brown County Board of Supervisors on January 19, 1983. The Brown County Wetland Zoning Maps are based on the Wisconsin Wetland Inventory Maps stamped received on June 5, 1990 and January 12, 1993 which are hereby adopted and incorporated by reference and revised maps as received. Any wetlands of two acres or more shown on the Wisconsin Wetland Inventory Maps which have not been rezoned pursuant to Section 22.36 of this ordinance shall be subject to the provisions of this ordinance to the same extent as if shown on the Brown County Wetland Zoning Maps.

Provisions of this section shall apply only to navigable waters shown on the USGS Quad maps or determined to be navigable based on written navigability determinations by the Department.

- (1) Locating shoreland-wetland boundaries. Where an apparent discrepancy exists between the shoreland-wetland district boundary shown on the Wisconsin Wetland Inventory maps and actual field conditions at the time the maps were adopted, the zoning administrator shall contact the appropriate district office of the Department to determine if the shoreland-wetland district boundary as mapped is in error. If Department staff concur with the zoning administrator that a particular area was incorrectly mapped as a wetland, the zoning administrator shall have the authority to immediately grant or deny a zoning permit in accordance with the regulations applicable to the correct zoning district. The zoning administrator shall initiate a map amendment to correct the discrepancy.



**22.33 PURPOSE.** This district is created to maintain safe and healthful conditions, to prevent water pollution, to protect fish spawning grounds and wildlife habitat, to preserve shore cover and natural beauty and to control building and development in wetlands whenever possible. When development is permitted in a wetland, the development should occur in a manner that minimizes adverse impacts upon the wetland.


 **22.34 PERMITTED USES.** The following uses shall be allowed, subject to general shoreland zoning regulations contained in this ordinance, the provisions of chs. 30 and 31, Wis. Stats. and the provisions of other applicable local, state and federal laws: 

- (1) Activities and uses which do not require the issuance of a shoreland permit, but which must be carried out without any filling, flooding, draining, dredging, ditching, tiling or excavating except as allowed under sections 22.34(2) or 22.34(3).
- (a) Hiking, fishing, trapping, hunting, swimming, and boating;
  - (b) The harvesting of wild crops, such as marsh hay, ferns, moss, wild rice, berries, tree fruits, and tree seeds, in a manner that is not injurious to the natural reproduction of such crops;
  - (c) The pasturing of livestock;

Updated September 2005

- (d) The cultivation of agricultural crops;
  - (e) The practice of silviculture, including the planting, thinning, and harvesting of timber; and
  - (f) The construction or maintenance of duck blinds.
- (2) Uses which do not require the issuance of a shoreland permit and which may include limited filling, flooding, draining, dredging, ditching, tiling, or excavating but only to the extent specifically provided below:
- (a) Temporary water level stabilization measures necessary to alleviate abnormally wet or dry conditions that would have an adverse impact on silvicultural activities if not corrected;
  - (b) The cultivation of cranberries including flooding, dike and dam construction or ditching necessary for the growing and harvesting of cranberries;
  - (c) The maintenance and repair of existing agricultural drainage systems including ditching, tiling, dredging, excavating and filling necessary to maintain the level of drainage required to continue the existing agricultural use. This includes the minimum filling necessary for disposal of dredged spoil adjacent to the drainage system provided that dredged spoil is placed on existing spoil banks where possible;
  - (d) The construction or maintenance of fences for the pasturing of livestock, including limited excavating and filling necessary for such construction or maintenance;
  - (e) The construction or maintenance of piers, docks or walkways built on pilings, including limited excavating and filling necessary for such construction and maintenance; and
  - (f) The maintenance, repair, replacement or reconstruction of existing town and county highways and bridges, including limited excavating and filling necessary for such maintenance, repair, replacement or reconstruction.

 (3) Uses which require the issuance of a shoreland permit under section 22.40 and which may include limited filling, flooding, draining, dredging, ditching, tiling or excavating, but only to the extent specifically provided below: 

-  (a) The construction and maintenance of roads which are necessary to conduct silvicultural activities or agricultural cultivation, provided that:
  - 1. The road cannot, as a practical matter, be located outside the wetland;
  - 2. The road is designed and constructed to minimize adverse impact upon the natural functions of the wetland enumerated in section 22.36(2);
  - 3. The road is designed and constructed with the minimum cross-sectional area practical to serve the intended use;
  - 4. Road construction activities are carried out in the immediate area of the roadbed only.
- (b) The construction or maintenance of nonresidential buildings provided that:
  - 1. The building is essential for and used solely in conjunction with the raising of

Updated September 2005

# ZONING

## Brown County

305 E. WALNUT STREET, ROOM 320  
P.O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-6480 FAX (920) 448-4487  
WEB SITE [www.co.brown.wi.us/zoning](http://www.co.brown.wi.us/zoning)



**WILLIAM BOSIACKI**

ZONING ADMINISTRATOR

### FEE SCHEDULE (Effective January 1, 2010)

#### SANITARY PERMITS

Conventional	550.00
Holding tank	700.00
Mound	550.00
In-ground pressure	550.00
At-grade	550.00
Pretreatment unit	525.00
Pretreatment unit w/ add. tank	625.00
Reconnection	400.00
Tank replacement only	425.00
Repair/replacement of soil absorption field only	425.00

Conventional - renewal	250.00
Holding tank - renewal	375.00
Mound - renewal	250.00
In-ground pressure - renewal	250.00
At-grade - renewal	250.00

#### PLAN APPROVALS

Holding tank:	
0 – 5,000 gallons	100.00
5,001 – 10,000 gallons	150.00
10,001 or greater gallons	200.00
Pressure distribution system	250.00
Plan revision fee for pressure, holding tank, and conventional	85.00

#### SHORELAND PERMITS

Residential structure	400.00
Commercial, industrial or manufacturing structure	450.00
Accessory structure or additions	100.00
Residential structures with more than two units	400.00
- each additional unit over two	30.00
Filling, grading, and excavating	
- (1,000 – 10,000 square feet)	250.00
- (10,000 – 20,000 square feet)	375.00
- (> 20,000 square feet)	500.00
Boathouse	300.00

#### SHORELAND PERMITS IN FLOOD PLAIN

Residential structure	450.00
Commercial, industrial or manufacturing structure	500.00
Accessory structure or addition not designed for human habitation	100.00
Accessory structure or addition designed for human habitation	225.00
Residential structures with more than two units	450.00
- each additional unit over two	35.00

#### MISCELLANEOUS

Existing system inspection	350.00
Wisconsin Fund grant application	100.00
Sanitary permit transfer fee	60.00
Board of Adjustment appeal fee	300.00
Shoreland map amendment	250.00
Maintenance program annual fee	16.00

**ALL AFTER-THE-FACT PERMITS ARE TWICE THE NORMAL FEE**

## BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

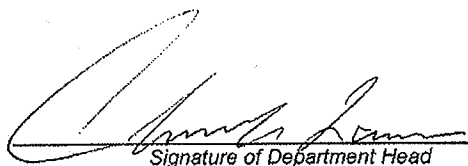
Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.066.066.4700	Property Listing – intergovernmental charges	\$18,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.066.067.6110.020	Zoning - outlay	\$18,000

## Narrative Justification:

A survey project was completed for the Wisconsin Department of Transportation that resulted in unanticipated revenue.

This adjustment would allow for the purchase of a Zoning vehicle and will replace two vehicles that are in very poor condition. The Planning vehicle will be used as the backup vehicle in the event a third vehicle is needed on any given day.

## AUTHORIZATIONS

  
 Signature of Department Head

  
 Signature of Executive

Department: Planning & Land Services

Date: 8/2/10

Date: 7/30/10

Brown County

Zoning

Budget Status Report

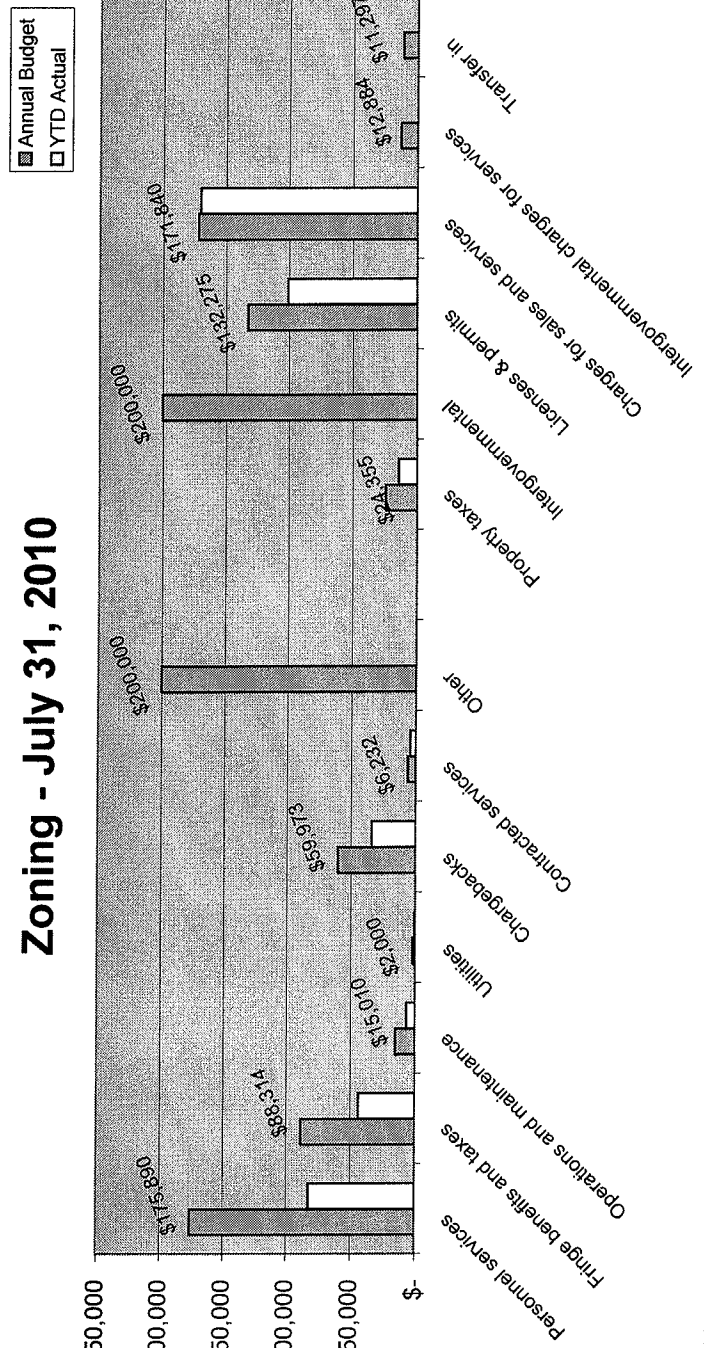
7/31/2010

	Annual Budget	YTD Actual
Personnel services	\$ 175,890	\$ 82,547
Fringe benefits and taxes	\$ 88,314	\$ 43,584
Operations and maintenance	\$ 15,010	\$ 6,607
Utilities	\$ 2,000	\$ 445
Chargebacks	\$ 59,973	\$ 33,941
Contracted services	\$ 6,232	\$ 4,234
Other	\$ 200,000	\$ -
Property taxes	\$ 24,355	\$ 14,207
Intergovernmental	\$ 200,000	\$ -
Licenses & permits	\$ 132,275	\$ 100,775
Charges for sales and services	\$ 171,840	\$ 170,066
Intergovernmental charges for services	\$ 12,884	\$ -
Transfer in	\$ 11,297	\$ -

**HIGHLIGHTS:**

Expenditures: All categories are progressing as anticipated.

Revenues: Permits and public charges are progressing at our anticipated rate.

**Zoning - July 31, 2010**



## GRANT APPLICATION REVIEW

Department: Port & Solid Waste Preparer: Chris Blau Date: 7/23/10Grant Title: Wisconsin Clean Sweep 2011 Grantor Agency: DATCPGrant Period: 1/1/2011 to 12/31/2011 Grant # (if applicable): \_\_\_\_\_

Brief description of activities/items proposed under grant:

Supplement contract to PCI for HHW disposal fees (approximately \$98,000 per year)

Total Grant Amount: \$ 19,000 Yearly Grant Amount: \$ 19,000 Term of Grant: 1 yearIs this a new grant or a continuation of an existing grant? ☒ New ☐ Continuation

If a continuation, how long have we received the grant? \_\_\_\_\_

Are the activities proposed under the grant mandated or statutorily required? ☐ Yes ☒ NoWill the grant fund new or existing positions? ☐ Yes ☒ No If yes, explain: \_\_\_\_\_Are matching resources required? ☒ Yes ☐ No If so, what is the amount of the match \$ 4,750 (25%) in kindHow will it be met? Department funds, contributions and from other revenue generating sourcesExplain any ongoing cost to be assumed by the Cnty (ie, maint. costs, software licenses, etc.): NoneExplain any maintenance of efforts once the grant ends: End of year report

## Budget Summary:

Salaries:

Fringe Benefits:

Operation and Maintenance:

Travel/Conference/Training:

Contracted Services:

Outlay:

Other (list):

Total Expenditures:

Total Revenues:

Required County Funds:

\$19,000

\$19,000

\$19,000

0 (match is in kind)

## APPROVALS

Signature of Department Head

Date:

Signature of Director of Administration

Date:

Brown County  
Register of Deeds  
Budget Status Report  
7/31/2010

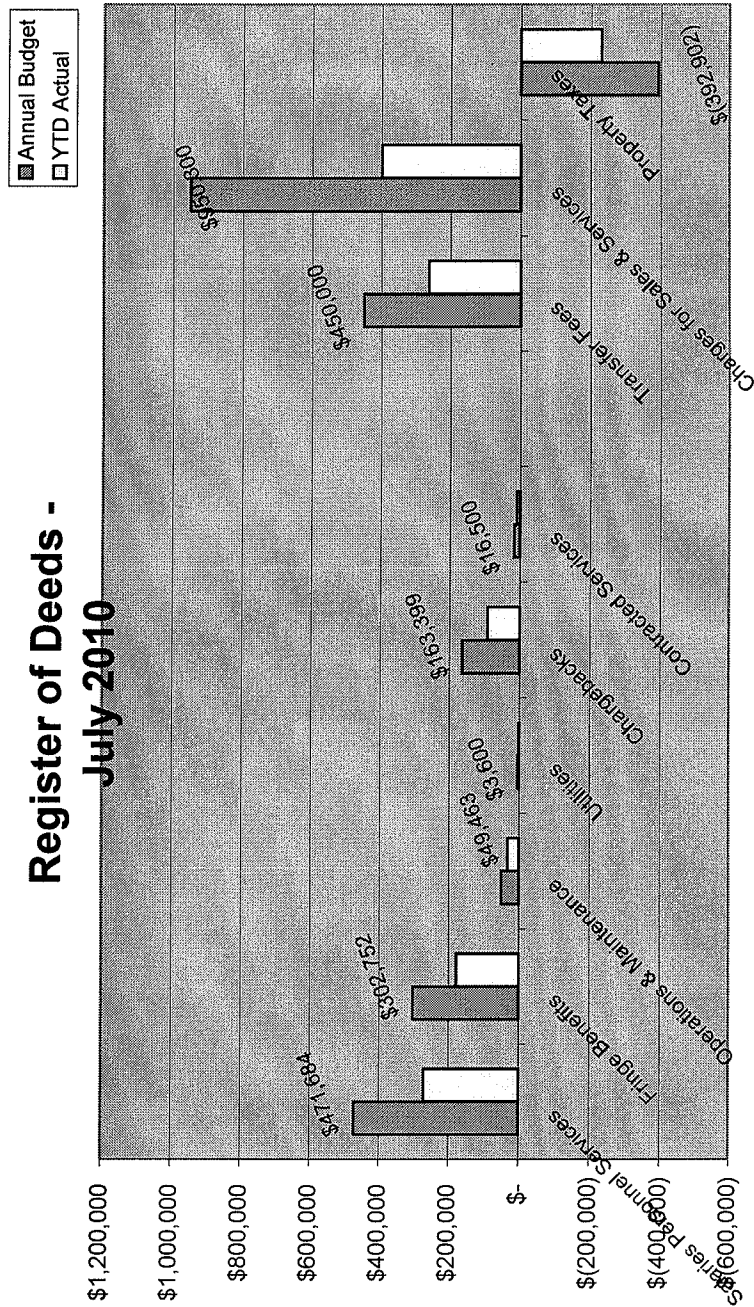
	Annual Budget	YTD Actual
Salaries Personnel Services	\$ 471,684	\$ 270,860
Fringe Benefits	\$ 302,752	\$ 178,160
Operations & Maintenance	\$ 49,463	\$ 32,390
Utilities	\$ 3,600	\$ 1,563
Chargebacks	\$ 163,399	\$ 91,505
Contracted Services	\$ 16,500	\$ 9,324
Transfer Fees	\$ 450,000	\$ 262,828
Charges for Sales & Services	\$ 950,300	\$ 398,500
Property Taxes	\$ (392,902)	\$ (229,192)

**HIGHLIGHTS:**

Cost categories are within budget.

Revenue received in excess of costs is returned to the General Fund. The revenue is dependent on the housing market, which has decreased activity since 2006.

**Register of Deeds -  
July 2010**



## BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board


Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.072.001.5300.003	Supplies Technology	\$5,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.072.001.4601.320	Sales Register of Deeds	\$5,000

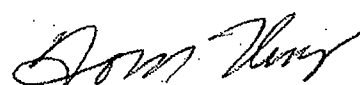
**Narrative Justification:**

~~Transfer~~ <sup>Allocation of</sup> \$5,000 from revenues (Sales Register of Deeds) ~~to Supplies Technology~~ for the purchase of peripheral equipment needed for software upgrade of document management system.

Recording fees were increased June 25, 2010 as a result of 2009 Wisconsin Act 314. Register of Deeds revenue will exceed 2010 budget by more than \$100,000.

## AUTHORIZATIONS

  
 Signature of Department Head

  
 Signature of Executive

Department: Register of Deeds Date: 7/23/10

Date: 7-22-10

98

Brown County  
UW - Extension  
Budget Status Report

7/31/2010

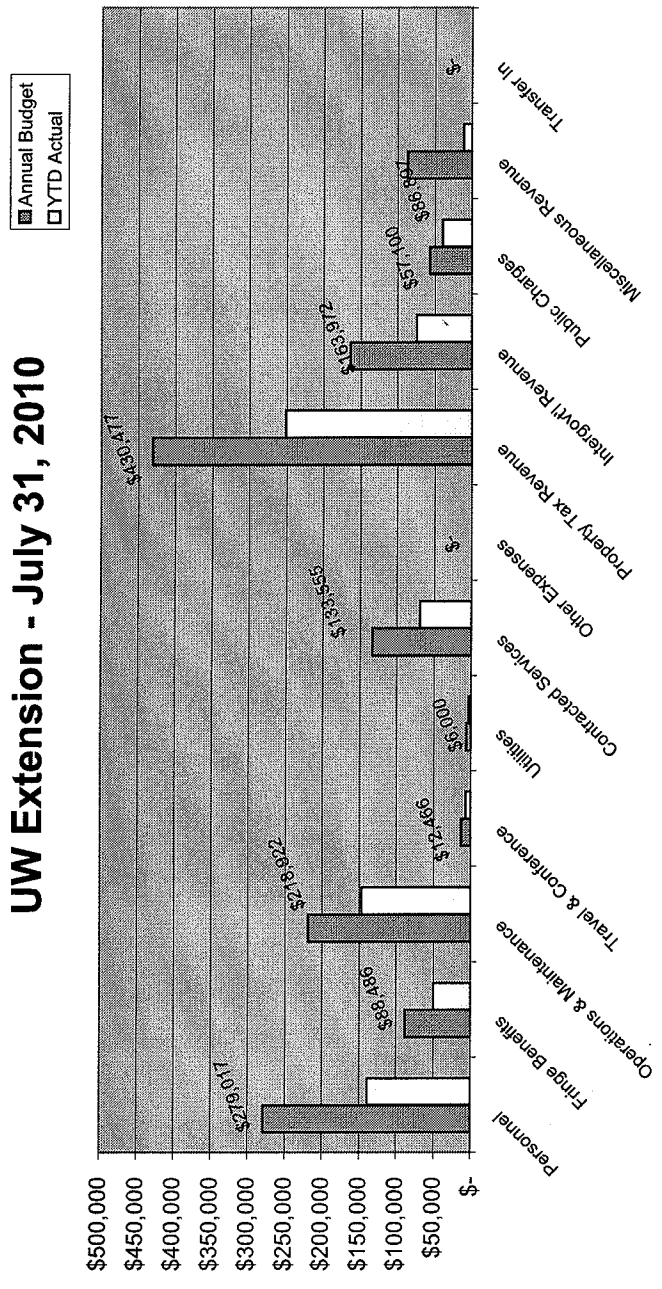
	Annual Budget	YTD Actual
Personnel	\$ 279,017	\$138,955
Fringe Benefits	\$ 88,486	\$49,690
Operations & Maintenance	\$218,922	\$146,669
Travel & Conference	12,466	\$6,643
Utilities	6,000	\$3,060
Contracted Services	133,555	\$69,214
Other Expenses	-	\$0
Property Tax Revenue	\$ 430,477	\$251,112
Intergov't Revenue	\$ 163,972	\$73,994
Public Charges	\$ 57,100	\$39,142
Miscellaneous Revenue	\$ 86,897	\$11,320
Transfer In	\$ -	\$0

HIGHLIGHTS:

Expenses:

Revenues:

UW Extension - July 31, 2010



**Brown County  
Airport  
Budget Status Report  
July 2010**

	Annual Budget	YTD Budget	YTD Actual
Personnel	\$1,406,031	\$820,185	\$789,842
Fringe Benefits	\$702,399	\$409,733	\$389,979
Employee Costs	\$5,268	\$3,073	\$1,980
Operations & Maintenance	\$1,109,060	\$646,952	\$482,540
Utilities	\$719,720	\$419,837	\$374,551
Chargebacks	\$216,623	\$126,363	\$118,861
Contracted Services	\$1,731,540	\$1,010,065	\$970,394
Debt Retirement	\$909,763	\$530,695	\$303,540
Depreciation	\$4,284,477	\$2,499,278	\$2,503,397
Outlay- Disposition of Fixed Assets	\$0	\$0	\$884
Intergovernmental - PFC's	\$1,329,472	\$775,525	\$668,304
Charges for Sales & Services	\$5,773,261	\$3,367,736	\$3,373,090
Miscellaneous Revenue	\$14,685	\$8,566	\$11,531
Rent	\$348,125	\$203,073	\$335,005
Capital Contributions	\$5,072,863	\$2,959,170	\$1,645,727
Interest	\$100,000	\$58,333	\$40,219

**HIGHLIGHTS**

Airport expenses continue to be right at, or just below budget predictions for 2010.

As has been the case throughout the year, Capital Contributions and PFC revenue are running behind budget, though this is historical and will correct itself by year-end.

	PAX Enplaned	TRAFFIC %(+/-)
Thru July 2010	208,846	+1.0%
2009	206,763	

